



## *National Extension Association of Family & Consumer Sciences*

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### **NCEAFCS Mid-Year Board Meeting January 9, 2012 11:00am Brickhaven Building, Raleigh, NC**

The Mid-year Board Meeting of the NCEAFCS was called to order by Yvonne Mullen, President. Those present were: Molly Alexi, Susan Conclin, Dr. Carolyn Dunn, Cathy Hohenstein, Renay Knapp, Jeannie Leonard, Jane Mc Burney, Margo Mosley, Nekeidra Morrison, Yvonne Mullen, Sonya Patterson, Christine Smith, Dr. Marshall Stewart, Bess Whitt, and Tonya Wynne.

#### Welcome

Yvonne welcomed those present and thanked them for coming. She encouraged members to communicate with one another, stay informed and ask questions.

#### Thought for the Day

The Thought for the Day titled "Building Your House" was given by, Christine Smith, President-Elect.

#### Minutes and Correspondence

In a motion made by Jeannie Leonard and seconded by Bess Whitt, it was agreed to dispense with the reading of the minutes. Minutes have been posted to the web site. There was no correspondence to bring before the group.

#### Treasurer's Report

Treasurer Renay Knapp, deferred to Susan Conclin, 2011 Treasurer for the treasurer's report. Copies of the financial report and 2012 budget were distributed. Copies are attached. Balance in checking: \$9311.61. One hundred two members have paid dues for 2012. Share Account balance is \$33.90. The Money Market Account balance is \$7880.10. Foundation accounts: Annual Conference Endowment Account principal is \$31,742.00.

The Income Account balance is \$2299.00. This is what we can spend. This endowment was opened using profit from the 1999 National Meeting hosted by North Carolina. According to Policies and Procedures, \$1500 is given each year to support the host district for state meeting. She noted that when the payment is made for the 2012 meeting, there will be only \$799.00 remaining for SC District in 2013. According to the terms of the endowment, we can fund raise in order to give the host district their funds. We do request funds from the Ag and FCS foundations for state mtg. \$500 each for total of \$2500. Should review the policy of raising for state meeting. The NCAFCS National account balance of \$5.53 was moved to NCEAFCS Annual Conference Endowment and therefore closed as of 9/12/2011.

The Ada Dalla-Pozza account balance is \$42,448.00, with the Income Account balance of \$8455.00. \$1000 is given each year from that account for the professional development award.

2012 Budget - Amount budgeted is \$16,200. Susan noted our net worth is \$17,225.00. If all projected expenses are paid, we will have \$1025 remaining. Our operating funds come from state dues collected of \$57 per member. The 2011 state meeting silent auction yielded over \$1000 for our association. She raised the question about whether a state dues increase is needed. Group discussed possible options for increasing income: raise dues, silent auction at state meeting, ag commodity sales at national meeting, and partnership with retired agents who may have items for sale and would donate a portion of proceeds to the association, donations from districts. Other questions were raised about level of funding for state officers, frequency of funding to national meetings, level of funding for host district and extra registration fees for nonmembers attending state meeting. Susan noted that a change in Policies and Procedures would be needed if a change is made in the level of host district funding. Yvonne requested further discussion be deferred to later in the agenda.

### FCS Updates

Dr. Marshall Stewart reported on upcoming March institutes, professional development training opportunities, new long range plan, and FCS Centennial. He noted that Craven Hudson is now working with the Foundation and encouraged the board to keep the Foundation in mind for help with resources. District reorganization: he expects variation on implementation. ECA may need to look at sub districts. 4-H will be going to 10 sub districts. Will need to be consistent. State priorities: energy, family resource management, food safety and food preservation and nutrition (cooking smart, home cooked meals, etc.). District conferences: emphasis on local foods, table discussions, a gallery of exhibits featuring county programs. Counties must prioritize – they know best what their priorities are. Budget battles are not over. Be ready for it. He shared dates for Institutes and District conferences.

Dr. Carolyn Dunn reported about the new ERS and upcoming March training. March training will reflect agent feedback from survey. Day 1 is four 90 minute sessions, no repeats. Day 2 is family resource management to address current issues families are facing. She encouraged agents to be involved in their associations and in professional development activities.

### Program of Work Update

Public Affairs -Molli Alexi noted the report is posted to the web site. Referred members to the *Living Well* campaign materials available on the web. March is *Living Well Month*. She will attend PILD in April.

Awards and Recognition - Cathy Hohenstein noted there were four Ada Dalla-Pozza applications received. They are now being judged. She noted various questions and concerns about the application process. Yvonne Mullen encouraged the district VPs for Awards to meet and discuss possible changes. If By law changes are needed, recommendations must be sent to membership at least 30 days prior to Annual Meeting. We need to streamline and mirror the national application process.

Member Resources - Nekeidra Morrison reminded district chairs to update their reports, and include retirees. NCEAFCS 2012 list is from Susan Conclin.

Professional Development - Bess Whitt reported that the 2012 POW will be sent to web master with updates. Report includes recognition for degrees, advanced degrees, certificates, etc. She asked that if we have members who are members of other professional associations and they have access to other trainings, to keep us informed about those opportunities.

State Life - No report

### District Presidents' Reports

*North Central* - Sonya Patterson reported NC met October 7 in Caswell County. Bess and Sonya hosted. 15 attended, 1 retiree. Jessica Oswald did the program on Google. Tour to an Amish market. Next meeting: April 27, Forsyth County.

*North East* - Tanya Wynne reported NE met November 4 in Martin County and celebrated hosting state meeting. 11 agents attended, 8 retirees. Program: leadership development training for officers by Yvonne Mullen. Their district has changed to two year term for officers. Next meeting: April 20, Bertie County.

*South East* – Jane McBurney reported they met November 4 to work on plans for state meeting. Program: Creating a business woman's network. Next meeting: April 13, Jones Co.

*South Central*- Molly Alexi reported SC met October 21 in Union County. Program: Simulation- working with the aging population. Spring meeting: Anson Co. April 27.

*West* – Renay Knapp reported they met in October, with special guest “Jane McKimmon” a.k.a .Cheryl Beck. Format of a Tea. Had lots of retirees present. All wore hats. Next meeting: Burnsville, March.

*West Central* – Margo reported WC met October 14 in Rowan County. Tour of historic Salisbury home. Next meeting: April 27, Rowan County.

### Standing Committees

#### By-Laws

Christine Smith first distributed copies of proposed changes to Policies and Procedures, noted in red. *First change to read:* “All applications eligible for National awards must adhere to eligibility, criteria, procedures and instructions as described on the NEAFCS.org website. To apply for an award, login to NEAFCS.org Members Only section, and select the Online Awards Application link.” The change aligns us with national. A motion was made by Bess Whitt and seconded by Jeannie Leonard. Motion carried.

*Second change:* Relates to Annual meeting - Number of copies of committee reports. Proposed change to read: “District Presidents, State Vice Presidents and Standing Committee chairs should bring to the Annual Meeting 5 copies of their annual report to distribute at the Executive board meeting. All reports should be submitted to web master for posting prior to the meeting. These reports can be viewed electronically.” Motion by Bess Whitt, seconded by Jeannie Leonard. Motion carried.

*Third change* – Relates to **Association Representation At Other Events**. Proposed change to D. NC Cooperative Extension Service Foundation Executive Board –“The President shall represent the

association with funding from the President's budget." Last statement is deleted. Motion by Tanya Wynne, seconded by Bess Whitt. Motion carried.

*Fourth change* – Recommended additions *E. and F.* to **Association Representation At Other Events**: “E. NC Family and Consumer Sciences Foundation- The President is an ex-official member and shall represent the association with funding from the President's budget.” & F. NC Extension and Community Association Foundation – The President is an ex official member and shall represent the association with funding from the President's budget. Motion by Tanya Wynne, seconded by Cathy Hohenstein. Motion carried.

*Fifth change* – Delete the following section: “**THE REPORTER**. 1. National Life and State Life members must pay the yearly subscription fee prior to February 1 to receive “THE REPORTER”. This should be paid directly to “THE REPORTER”. 2. Any individual, not a member of NCEAFCS may subscribe to “THE REPORTER” by paying the yearly subscription fee by February 1 directly to “THE REPORTER”.

Replace with: “Publications

NEAFCS keeps members informed about issues, professional development opportunities and the latest research through its official publications:

The Communique’ – is NEAFCS’s newsletter which is published annually to communicate the association’s business and activities to its’ members.

Journal of the national Extension Association of Family and Consumer Sciences is published annually by NEAFCS. It is a peer-reviewed publication on Extension Family and Consumer Sciences research and program evaluation.” Motion by Jeannie Leonard, seconded by Renay Knapp. Motion carried.

*Sixth change* – Appendix 1. Add under: **Voting Delegates at National Meeting- Rotation System** “All National award winners, who are members of the Association and will be present at the National Award Ceremony, will receive a corsage in recognition of receiving a National award. The state Awards and Recognition chair will verify with the President the attendance of the award winner at the National meeting. The president will place the order with the state affiliate selling the corsages and authorize the NCEAFCS state treasurer to remit payment for corsages and invoice the winner’s district for reimbursement. Motion made by Bess Whitt, seconded by Molly Alexi. Motion carried.

Bylaws Changes – **Article VII – Elections** – Section 4. Change to read: “Election of **state** officers shall be held during annual business session. **District officers are elected at the District’s spring meeting**. If there is only one nominee for an office, election may be by voice. If there are two or more nominees for one office, then the vote shall be by ballot.” The proposed change needs to be sent out 30 days in advance of State Meeting. Members should discuss with district boards at spring meetings.

There was Group discussion and concern expressed about the limited transfer of POW information and training to new, incoming officers; big information gap. Christine encouraged members to renew efforts to pass along information about officer responsibilities.

The following change to Bylaws was proposed:

**Article 4, Section 5, B. President Elect shall: add: 5.** Notify state officers and POW chairs of their responsibility to train incoming officers and chairs to state meeting.

In Policies and Procedures, under **Qualifications for State Office** and before **Association Representation at Other Events** insert heading: **Incoming Officer Training**: President Elect shall communicate this policy to state officers and POW chairs: At least 30 days prior to state meeting, current state officers and POW chairs should contact and train incoming state officers and POW chairs. New officers and chairs are responsible for training the incoming district officers and POW chairs at Annual State Meeting.

Budget -Renay Knapp -Budget was reviewed earlier.

Historian - Christy Strickland – No report.

Nominating -Jayne McBurney – Nominating committee will meet via Elluminate this spring.

Web Master - Susan Conclin reported that a great deal had not been posted in past two years. She will be working to get web site up to date. Public Affairs officers in each district should let her know of additions needed.

State Meeting -Jayne McBurney distributed summary of plans to date. It is attached. Theme: Keys to Paradise.

#### Old Business

- Federation Report -Jeannie Leonard reported the Federation meeting went well. Epsilon Sigma Phi was approved for membership.
- National Meeting -Jeannie Leonard – meeting was held in Albuquerque, NM. Attending: 16 members, plus 1 spouse. Four members recognized with national awards. All programs have been posted to the web. Voted to add student membership. Notification will be sent to schools with potential members to encourage their participation.

#### New Business

- New District Association (Membership/Dues/Rotation of Officers) Current rotation is through 2013. According to our Bylaws we must change our districts to align with NC CE districts within two years. Policies and Procedures outline changes to be made with respect to district finances. After lengthy discussion, Renay moved and Bess seconded a motion that NCEAFCS districts be aligned by January 1, 2014. The rotation system will be revised and presented to membership at the 2012 state board meeting. Motion carried.
- Endowment Account – Susan reaffirmed that the conference account is low. Yvonne requested we discuss this issue with our districts. Does the amount given to host district need to be decreased? Should we recommend that districts contribute to this fund?
- Announcements
  - JCEP Leadership Conference - February 8-10, 2012, San Antonio, Texas  
Delegates: Yvonne Mullen/Christine Smith
  - NCAFCs State Meeting - March 1-3, 2012, Durham  
Delegate: Yvonne Mullen
  - Public Issues Leadership Development Conference/PILD - April 15-18, 2012  
Delegates: Yvonne Mullen/Molly Alexi
  - 2012 NCEAFCS - August 27-29, 2012, Wrightsville  
Delegate: Yvonne Mullen

- 2012 NEAFCS National Meeting - September 24-28, 2012, Columbus, Ohio

Yvonne encouraged those training officers next year to remind trainees of dates for winter board meeting.

A motion to adjourn was made by Bess Whitt and seconded by Jeannie Leonard. Motion carried. Meeting adjourned at 3:30 pm.

Respectfully submitted,

Margo J. Mosley

Secretary