



# North Carolina Extension Association of Family & Consumer Sciences

The Professional Association for North Carolina Cooperative Extension  
Family & Consumer Sciences Educators

**2012 North Carolina Association of Family & Consumer Sciences  
Annual Executive Board Meeting  
Holiday Inn, Wrightsville Beach, NC  
August 27, 2012  
Minutes**

Yvonne Mullen called the meeting to order at 9:10 am. Those present were Molly Alexi, Susan Condlin, Toi Degree, Dr. Carolyn Dunn, Cathy Hohenstein, Renay Knapp, Jeannie Leonard, Jayne McBurney, Margo Mosley, Yvonne Mullin, Sonya Patterson, Robin Seitz, Christine Smith, Christy Strickland, Bess Whitt, Dr. Sandy Wiggins and Tanya Wynne.

Christine Smith, President-Elect gave the Thought for the Day, "Grow a Leader, Grow the Organization."

Margo Mosley, Secretary distributed copies of the minutes. In a motion made by Jayne McBurney, seconded by Bess Whitt, they were approved as presented.

Renay Knapp, Treasurer presented copies of the Financial Report, noting a beginning balance of \$9311.61. Ending balance is \$7776.74. She noted that a check has yet to be written to SE District for the Annual Session and there were other expenses outstanding. The Share Account balance is \$34.10. The Money Market Account balance is \$7927.43. The Foundation Account balances: FCS/NCEAFCS Annual Conference Endowment - Principal Fund is \$31,742, and Income Account is \$2299. The Ada Dalla-Pozza Professional Development Principal Fund is \$42,448 and the Income Account is \$8422. Interest for the year is posted in November.

SC District President Robin Seitz presented the annual session registration report: 75 active members, 11 retirees and 10 administrators.

2012 State Committee Reports - President Mullen called on Molly Alexi, Vice President of Public Affairs for the 2012 State Committee Reports. Alexi noted that the reports have been submitted to the Association's web site and are currently posted.

Public Affairs – Molly Alexi reported that the Living Well campaign is no longer a week long observance, but rather a full month – the month of March. She praised the Leadership Development Conference held in Virginia and noted that Dr. Stewart is very well known nationally. He represented FCS well. Molly also complemented Susan Condlin in her role as webmaster.

Awards & Recognition – Cathy Hohenstein, VP Awards & Recognition distributed copies of her report. She reviewed the number of applications that had been submitted. Two team applications were national award winners. The Marketing Award application won regionally and nationally. The Community Partnership Award application won third regionally and nationally. Winners that are non association members receive certificates; member winners receive plaques.

Professional Development – Vice President for Professional Development Bess Whitt reported that the VP for Professional Development is part of the planning team for Winter Institutes and a part of the group to approve the annual session training. She noted that her report is posted and includes the names of agents who have reached full agent status.

Member Resources – Nekeidra Morrison, VP for Member Resources was not present. Her report has been posted to the web site.

By-Laws – Christine Smith, President Elect distributed copies of her report. She noted that the changes in Policies and Procedures had been approved at the January Board meeting. No further vote was needed. She reminded the membership that officers are to be elected at the district spring meetings. Beginning 2014 certain offices (all except President, President-Elect, VP for Public Affairs and Counselor) will hold a two year appointment. Officers begin their duties after national meeting.

To be consistent Bess Whitt recommended that two year terms be followed at the district level for those offices.

Budget – Renay Knapp, Treasurer distributed copies of the financial report. She noted that disbursements will be made to SE District for the monies received for state meeting: \$1500 from the FCS Endowment, \$500 from the Ag Foundation and \$500 from the FCS Foundation. They will be recognized at the banquet.

Historian – Christy Strickland noted that this report will be submitted once all District reports have been submitted.

Nominating Committee Report – Jayne McBurney encouraged districts to get officers selected in the spring. Her report is posted on the website. In a motion by Molly Alexi, seconded by Jeannie Leonard, the slate was approved.

State Meeting – Robin Seitz complimented Jayne for an awesome job! Jane reviewed the overall theme and plans. There was no silent auction, rather baskets for raffle to benefit the host next year.

State Life Member – Susan Morgan was not present. No report was submitted.

Federation Report – Eleanor Summers was not present. No report has yet been submitted. Yvonne Mullen noted that she had received an award for outstanding programming efforts. Epsilon Sigma Phi was voted in for membership in Federation.

#### District Presidents Reports

North Central – Sonya Patterson presented highlights. Full report posted on the website.

North East – Tanya Wynne presented highlights. Full report posted on the website.

South Central – Molly Alexi reported for Carolyn McCain. Full report posted on the website.

South East – Robin Seitz reported highlights. Full report posted on the website.

West – Renay Knapp reported for Sherrie Peeler. Full report posted on the website.

West Central – Toi Degree reported highlights. Full report posted on the website.

#### Administrative/FCS Update

Dr. Carolyn Dunn presented the Administrative Update:

1. March Institutes – Dr. Dunn noted the Department is committed to the March training and welcomes input/advice from agents.
2. ERS – Changes were made toward a more consolidated system that really captures our impacts and includes data with economic indicators where possible.
3. New Staff – The Department will be hiring a new staff member in a teaching/Extension position.

Yvonne Mullen thanked everyone for their reports.

**Unfinished Business**

2013 -2017 Rotation Charts – Christine Smith reported that she, Yvonne Mullen and Molly Alexi had met to update the officer rotation chart. She distributed copies of the latest version to reflect August 2012 through 2021. Several additional changes/updates were discussed. Christine noted that in light of these changes, she will revise and distribute updates at the full Board meeting for review on Tuesday.

FCS Challenge – Renay Knapp noted this committee had not yet met. No report.

**New Business**

EFNEP Request – Yvonne Mullen shared a letter from EFNEP requesting support in the amount of \$500 for the 2013 EFNEP Conference. After discussion and consideration, a motion made by Bess Whitt, seconded by Jeannie Leonard was made to decline the request due to lack of funds. The motion carried. It was suggested that districts be encouraged to assist with that support.

NEAFCS Budget Report – Renay Knapp distributed copies of the 2013 Budget. She noted that national dues will be raised to \$100. There was no change in the President and President Elect budgets from last year. Officers noted that those expenses were not fully covered by the budgeted amount. She reviewed the status of monies spent to date.

Discussion followed about the serious decline in our Association funds. The question was raised about the fund raising committee that had been formed last year to suggest ideas for increasing income. Who were the members? This committee needs to be activated and serious attention given to how the Association can increase its support of yearly expenses. In a motion made by Cathy Hohenstein, seconded by Jeannie Leonard, the budget was approved.

ByLaws/Policy & Procedures - Christine Smith called for discussion of proposed ByLaw changes. Article IV, Section 3A. Term of Office – recommendation reads: “All positions except President, President Elect, VP for Public Affairs and Counselor will serve a two year term beginning in 2014. Rationale: the two year term can help officers do a more effective job, have better understanding of the organization and roles and build continuity and strength. In a motion by Bess Whitt the change was amended to include that districts follow the terms outlined for state officers. Toi Degree seconded the motion. Motion carried.

NC FCS Impact Data – Yvonne Mullen emphasized the importance of impact data. That data is used in the report she will submit to national.

NEAFCS Update – the following are the official delegates to national meeting:

President	Voting	Yvonne Mullen
President Elect	Voting	Christine Smith
South Central	Voting	Hayley Napier
North Central	Voting	Geissler Baker
Southeast	Alternate	Robin Seitz
West Central	Alternate	Toi Degree
Treasurer	Alternate	Renay Knapp

The number of delegates is based on the number of active members (100). We have 4 official delegates who are to attend all business sessions and arrive 15 minutes prior to the stated session time in order to be seated. Alternates must be at the meeting at the beginning and stay at the meeting.

NCAAFCS Report – Yvonne Mullen reported that NCAAFCS met in Durham in February and noted that it was a good meeting. Extension was well represented.

JCEP Report – Christine Smith reported on the meeting held in February in San Antonio, Texas. “Building the Leader in You” was the theme. She noted that it was a good conference with good speakers. North Carolina really shines with respect to impacts and marketing materials.

PILD Report – Molly Alexi reported that the PILD Conference was held in Alexandria, Virginia. We had two representatives. She challenged us when talking to elected officials to know who you are, know who are talking to and know what you are talking about. There was good response from the elected officials.

Living Well Week Report – Molly Alexi reminded members to keep the month of March in mind for this promotion.

The following announcements were made by Yvonne Mullen:

- ✓ NEAFCS State’s Night Out will be held at Rigsby’s.
- ✓ Dec 14 Federation Forum Issues Deadline. District President Elect is to attend. Send issues to State President immediately following Fall District Meetings. Members of the Executive Board or a representative need to attend the Federation Meeting. Ten members must be present in order for the quorum to be met.
- ✓ NEAFCS National Meeting, Columbus, Ohio, September 24-28, 2012
- ✓ NCEAFCS Midyear Board Meeting, Brickhaven Building, NCSU, Jan. 14, 2013, 10 AM
- ✓ JCEP Joint Council of Extension Professionals, Memphis, TN Feb. 12-13, 2013
- ✓ NCCES Annual Conference, Raleigh, NC, April 4-6, 2013
- ✓ PILD PILD Conference – Westin, Virginia, April, 21-24, 2013
- ✓ AAFCS Annual Conference, Houston, TX, June 26-29, 2013
- ✓ NCEAFCS Annual Session, Concord, NC, August 28-30, 2013
- ✓ NEAFCS National Meeting, Pittsburg, PA, Galaxy, September 16-20, 2013

Respectfully submitted,

Margo J. Mosley  
NCEAFCS Secretary