



# North Carolina Extension Association of Family & Consumer Sciences

The Professional Association for North Carolina Cooperative Extension  
Family & Consumer Sciences Educators

## *2013 NCEAFCS Summer Board Meeting Guilford County Center May 31, 2013*

### **Present:**

Molly Alexi	Meleah Collier	Christy Strickland
Renay Knapp	Susan Conclin	Robin Seitz
Casey Stevens	Nancy Abasiekong	Leigh Guth
Phyllis Smith	Carmen Long	Christine Smith
Margie Mansure	Lisa Childers	Jennifer S. Walker
Jeannie Leonard	Cathy Hohenstein	

### **Welcome:**

President, Christine Smith, called the meeting to order at 1:00 PM and welcomed everyone to Greensboro. Casey Stevens volunteered to read over the minutes.

### **Thought for the Day**

Nancy Abasiekong gave the "Thought for the Day" on Savoring God's Love.

### **Minutes**

Since minutes were reviewed in advance Nancy Abasiekong made a motion to accept the minutes as posted. Christy Strickland, seconded the motion.

### **Treasurer's Report,**

Renee Knapp will send out an updated budget report next week.

*Discussion was held to change the agenda to go into the POW Update and hold officer training after the business section of the meeting.*

### **Program of Work Updates**

***Awards and Recognition – Jeannie Leonard*** - Jeannie reported that 9 awards were received and there were 8 state winners. Six awards were sent on to national. A training session on writing and submitting awards will be presented at the annual state meeting to encourage members to apply for awards.

***Professional Development – Leigh Guth*** – Leigh reported that The VP for Professional Development has developed a survey requested by the President to gauge the interest of Family and Consumer Sciences agents for leadership training. They will be asking who has received leadership

training, is certified in a leadership curriculum, or actively teaches leadership in their role in NC Cooperative Extension. This survey will be done during the state meeting in 2013. Leigh is reviewing the professional development manual and will be making recommendations with her committee about changes to update this online manual.

**Member Resources - Nancy Abasiokong** - Nancy gave the following report:

New NCEAFCS Members: (5)

West – Hannah Nichols – Mitchell & Yancey Counties

Julie Sawyer – Haywood County

Dee Decker – Swain County

South Central – Courtney R. Swain – Stanley County

North Central – Jennifer Gamble – Person County (transfer)

Retirees: (6)

West – Nancy Ostergaard – Buncombe County

West Central - Margo Mosley – Alexander County

South Central – Courtney Swain – Stanley County

North Central – Bess Whitt – Person County

Mary Helen Jones – Vance County

Northeast District –Dr. Sandy Wiggins

State and/or National Life Members:

Committee Members are working to encourage new retirees to join as State and/or National Life Members.

**Public Affairs - Sherrie Peeler** – Not present. No report.

**District Presidents' Reports:**

**North Central – Phyllis Smith** – North Central district held their spring 2013 Meeting in Asheboro at the Randolph County Center on April 19<sup>th</sup>. Katie Rangel hosted the meeting. Sonya Patterson installed the 2013 officers. Voted to give \$100 to support the EFNEP meeting and to buy a \$500 brick to support ECA.

**North East – Mary Morris** – Not present. No report.

**South East – Casey Stevens** – Casey mentioned highlights of their district meeting. The district included a sharing/mentoring piece on the agenda at the Fall meeting. They also discussed and supported the possibility of a healthy meeting policy. The district is participating in a challenge issued by Candace Murray to achieve set fitness and healthy lifestyle goals.

**South Central – Meleah Collier** - Spring Meeting was held in Bladen county March 22<sup>nd</sup>. Their district made plans for the upcoming NCEAFCS Annual Meeting.

**West – Sherrie Peeler** – Not present. No report.

**West Central – Toi Degree** – Not present. No report.

## **Standing Committees**

**By-Laws – Molly Alexi** – Molly reported the following accomplishments:

- a) Informed the district chairs of by-law changes as voted on at the 2012 state meeting.
- b) The state president-elect and by-laws committee members reviewed the by-laws and have recommend changes as needed.
- c) Recommended changes will be posted on the NCEAFCS website thirty days in advance of the Annual Meeting. Hard copies of the changes will be mailed to state life members if they do not have access to a home computer with internet capabilities.
- d) Will partner with Webmaster to post by-laws and proposed by-law changes on the Website.
- e) District chairs were asked to provide the district membership with information on updated by-laws and changes at the fall meeting. Members were encouraged to visit the NCEAFCS website to view the by-laws in its entirety. Committee members solicited input for by-law changes at district meetings.

**Budget – Renay Knapp** – Treasurer, Renee Knapp will send out an updated budget report next week.

**Historian- Christy Strickland** - Christy gave the following report:

- District Historians have been sent an email and a template to assist them in compiling the end of the year report that will be submitted in July.
- Encouraged districts to continue to collect information from their meetings and keep them in the notebook provided by the previous state Historian.
- Training will be provided for the incoming State Historian, Eve Rogers, prior to the State FCS Association meeting in August 2013.

**Nominating – Lisa Childers - Nominating-** Lisa presented the following 2014 slate of State Officers:

### **NCEAFCS State Officers for 2014**

President	Molly Alexi, SC
President Elect	Sherrie Peeler, W
VP Awards & Recognition	Yvonne Mullen, NE
VP Professional Development	Kelly Beasley, SE
VP Member Resources	Robin Seitz, SE
VP Public Affairs	Debbie Cox, NC
Secretary	Jayne McBurney, SE
Treasurer/Budget	Carmen Long, NC
Counselor	Christine Smith, SE
Historian	Eve Rogers, W
Nominating	Tres Magner, W
State Meeting	Margie Mansure, W
Awards Group A	Phyllis Smith, NC
Awards Group B	Shenile Ford, SE



- Working with Dr. Takeda LeGrand, Family and Consumer Sciences Education Consultant with North Carolina Department of Public Instruction, Carolyn Dunn, Casey Stevens, and Katrina Levine to build a partnership with NCDPI to enhance and promote collaboration between Extension Agents and FACS teachers across the state.

## **Special Committees**

**Leadership Team- Leigh Guth-** Refer to Professional Development report above.

**Healthy Meeting Policy Committee – Cathy Hohenstein-** Cathy shared a copy of the proposed Healthy Eating Policy recommended by her committee (Phyllis Smith, Sally McNeill, and Christine Smith). The recommendation follows the policies outlined in Eat Smart, Move More. In as much as we promote a healthy lifestyle we should be modeling appropriate protocol to support the goals and objectives of Family and Consumer Sciences. A motion was made for the Healthy Foods Policy to be adopted by the association and FCS Agents. A vote of 9 yes and no-0's approved of adoption the Healthy Foods Policy. Susan Condlin noted this is really historic for our association and should be recognized at the state meeting with the signing of a declaration.

Policy attached and is linked on the association web page.

## **New Business**

**State Budget – Renay Knapp -** Renay, reported that the Association Budget and Fundraising- Board committee met earlier today to review the budget and to discuss financial records from the past.

Present at the meeting were: Debra Taylor, Susan Condlin, Molly Alexi, Renay Knapp, Christine Smith, Leigh Guth, and Carmen Long, and Jewel Winslow and Virginia New called in.

Upon review the committee agreed that Executive Board officer's expenses should be covered to carry out their job responsibilities as outline in the by-laws. The committee discussed at length our declining association budget.

The executive board passed two recommendations from the Budget Committee.

1. Each district is asked to contribute \$500 to help fund the state association budget and that these funds are to be transfer to state by January 15. Vote: 9 for, 0 against...Motion passes.
2. Each district is asked to gives annually \$300 to support the host district for state meeting expenses. Funds are to be paid to the state treasurer to be placed in a line item designated for state meeting. Host district is not required to make a contribution that year. Vote: 8-yes, 1- against. Nancy Abasiekong made a motion that the funds be transferred to the state treasurer by January 15. Phyllis Smith seconded. Vote: 9 for, 0 against. Motion passed.

*Renay asked that all Presidents' please share this information with the district membership so everyone is aware of what is being asked in preparation of the vote at the state business meeting in August.*

Other alternatives discussed included:

- a. Having a fund raiser at national. Concerns with this were who was going to handle and keep the money. And how to use the electronic "gadget" that enable us to use credit/debit cards. There would also be a hefty table fee.
- b. Assessing the districts for registration fees for the meetings that the officers in their district who would be representing on the state level. For example, if your district was responsible for filling the president's position, that would be about \$950 for that year, not including the two previous years.
- c. Increasing dues...that recommendation was shot down real quick.

**National Meeting Delegates- Christine Smith** – Christine reminded District Presidents to let her know ASAP who will be attending the National Meeting in Pittsburgh, September 16-20<sup>th</sup> as a voting and or alternated delegate from their district. This list will be forwarded to Dr. Steward. In the past administration has supported voting delegates with a financial stipend.

Just as with VOTING delegates, all voting ALTERNATES should attend all business and regional meetings and other sessions needed to maintain a level of knowledge needed to be an informed voter if the need arises.

**Federation Officer Representative** - Christine reported that we are up to fill the Federation Officer Representative for Parliamentarian – if you have suggestions let her or Lisa Childers know ASAP.  
**Proposed By-law Changes**- Molly indicated that the proposed by-law changes will be posted on our association web page. Please click on the link below to view proposed by-law changes.

### **To be voted on at the Annual Meeting of NCEAFCS - 2013**

*The proposed changes should be sent out 30 days in advance of state meeting. Committee Members should discuss these items with their district boards.*

### **ARTICLE I – Name and Objectives**

**Section 4.** Add: Districts should have By-Laws that are in line with State By-Laws

Rationale: Some districts do not have By-Laws or they have By-Laws that are not in line with the State By-Laws

### **ARTICLE IV – State Officers**

**Section 1 B** – Administrative Liaison – NC Cooperative Extension's Associate Director or designee shall serve as Administrative Liaison to the Association

Rationale: Director and Department Head are two separate people now. Committee suggests the following changes. Vote: Yes-9. No-0

**Section 2 A – Needs to be deleted.** Vote: Yes-9, No-0

Rationale: This does not line up with Section 5. Vote: Yes-9, No-0

**Section 3 C - Add – VP for Public Affairs moves up to President Elect**

Rationale: This is the procedure that the association has been following.

#3- recommendation that Federal President pays own expenses- Vote: Yes-9, No-0

#4- Recommendation that NCAFCFS President pays own registration- Vote: Yes-9, No-0

**Extension Awards Change**- Christine discussed an email letter request from Dr. Zublena about

changes to the Extension Awards. The group gave approval to support the changes. Christine will forward the letter to the board and requested that officer's send her feedback regarding the process to be sent to Dr. Zublena.

Due to time- officers are encouraged to train their incoming officers within the next two weeks. The meeting adjourned at 4:15 PM.

Respectfully Submitted:

Christine Smith,  
NCEAFCS President

Jeannie Leonard and Casey Stevens for Dee Furlough,  
NCEAFCS Secretary