



National Extension Association of Family & Consumer Sciences

Awards & Recognition Annual Report

Submitted by Kristin Davis, State VP for Awards & Recognition

- **Plan of Work:** The 2018 Awards and Recognition Plan of Work was updated and presented to District VPs of Awards and Recognition for review (10/31/17). Changes were made to reflect feedback from VPs. The final plan of action was submitted to the State President, Jayne McBurney on 11/3/17.
 - In January 2018, Kristin met with Lori (past State VP of A&R) to receive files, discuss role and receive feedback on suggested changes.
- **Award Guidelines & Procedures:** To continue the work of past State VP of Awards and recognition, the application has been reviewed and updated to include streamlined procedures for submitting awards, cloud documents and reminder templates. To encourage awards applications throughout the state, committee members received:
 - Updated plan of work for Awards and Recognition
 - Guidelines document for applying for state and national awards to share with district
 - Template for email reminders to district
 - Awards and Recognition shared calendar of important dates
 - Printable timeline of important dates
- **Awards Announcement:** State and District VP announced the NCEAFCS awards process via email in December 2017 to the statewide listserv and individually to district listserv. Members were encouraged to apply to receive recognition of their important work.
 - Awards guidelines and procedures were sent to the webmaster on Jan. 4th to post to the NCEAFCS webpage. Guidelines includes electronic submission instructions and information about new national awards.
- **Awards Submission & Judging:** Committee members received the final reminder to share with districts regarding approaching awards deadline. Awards were due to state and national by Jan. 30th. Committee members will submitted district awards summaries via Google Drive by Feb. 6th.
 - **By-Law Change:** At the 2018 Winter board meeting, the following bylaw change was recommended. To ensure a seamless and more efficient judging process, we recommend omitting A & B chairs for the awards judging process for the 2018 award season. The change requests that each committee members would judge each application, returning judging sheets to the State VP for tallying. Committee



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members would not judge awards for which they apply. All committee members would receive access to a shared Google folder including: 1) links to or electronic copies of applications, 2) folder of judging sheets for download, 3) folder for uploading judging sheets (identified by their name).

Rationale: Based on the number of previous applications, removing A & B chairs allows for a more streamlined process. It reduces the workload of committee chairs, who previously managed distribution and judging of applications to their respective groups. By combining the groups:

- committee members also have an opportunity to review more applications to gain a better understanding of application requirements and assist district members with applying in the future,
 - The State VP can initiate an electronic process to reduce workload of committee members,
 - Electronic upload process allows for more seamless sharing with next Awards and Recognition committee, and reduces hard copies for State VP to manage,
 - Creates a broader judging perspective for awards, and
 - Future State VPs will be more encouraged to assume the position with more clarity of process.
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- **National & State Awards:** 19 awards applications were submitted by members - 4 team awards and 15 individual awards. Over 40 acrylics will be given out at the Awards Banquet on August 15 for 19 award winning applications. Second place winners and non-members will receive certificates for their accomplishments. Awards will be ordered from Crown Trophy of Charlotte.
- Awardees received invitation letters in June 2018 to the Awards Banquet including information to register their guests. Awardees received one complimentary dinner pass. Additionally passes are available for \$40 pp.
- 19 applications were submitted to nationals
 - First and second places winners were selected and submitted to national for the Southern Region competition.
 - Award winners were released in June to State Presidents and Awards VPs. One first place national award and 2 DSA awards will be awarded from NC at the National meeting and announced within the state thereafter.
- Awards information will be emailed to the South Central region program committee for printing in the awards program and/or annual meeting program. Printing in both



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programs is at the discretion of the host region.

- State award winners will be posted on the website and announced after the national meeting.

Committee Members: Kristin Davis, Chair; Carmen Long, Northcentral VP; Jewel Winslow, Northeast VP; Ann Simmons, South Central VP; Shenile Ford, Southeast VP; and Margie Mansure, West VP