



North Carolina Extension Association of Family & Consumer Sciences

The Professional Association of North Carolina Cooperative Extension Family and Consumer Educators

NC PROCEDURES FOR SUBMITTING AWARDS (2018):

1. **NATIONAL AWARDS** | Review NEAFCS General Eligibility Requirements and Awards Applications Information at www.neafcs.org/awards.
 - a. Visit [Awards Manual](#), page 4 for “general eligibility”
 - b. Refer to the NEAFCS Awards Manual for all National Awards at <http://www.neafcs.org/assets/awards/2018-awards-manual-final.pdf>

2. **STATE AWARDS** | Review information about State awards at <http://go.ncsu.edu/statefcsawards>.

3. **SUBMITTING AWARDS**
 - a. Submit state award applications by January 30, 2018 via email or US Mail to your District VP of Awards & Recognition.
 - i. State awards must be received via email or postmarked by January 30, 2018.
 - b. National Awards are to be entered online through the NEAFCS website by January 30, 2018.
 - c. Members submitting national awards must **also email** their District VP of Awards and Recognition with the following information:
 - i. Name(s)
 - ii. Award Name
 - iii. County
 - iv. Extension District
 - v. Date award submitted online.

Read and follow on-line application process carefully for national awards. Pay special attention to word limits, spacing, and appropriate signatures.

NOTE: Applications received after the deadline will not be judged.

Additional detailed information continues on the next page.

NCEAFCS STATE AWARDS

EARLY CAREER AWARD

This award is established to recognize outstanding accomplishments of Family and Consumer Sciences member with less than ten years' experience as an Extension Agent with the North Carolina Cooperative Extension; to recognize and encourage the use of innovative and effective methods of conducting Extension programs; and to encourage Family and Consumer Education Agents to participate in NCEAFCS and attend annual sessions. One Family and Consumer Science Agent winner shall be selected from each of the Association's districts. In the event there is more than one application per district but a total that doesn't exceed the number of districts (currently five – 2017) more than one winner may be named from a district.

ELIGIBILITY REQUIREMENTS

1. Be a paid member of NCEAFCS by January 1 deadline.
2. Family and Consumer Science Agents in each association district who have less than 10 years' experience are encouraged to apply for this award.
3. Applications should be submitted following the NC Procedures for Submitting Awards.
4. Award Application is due January 30, 2017 to District Vice-President of Awards and Recognition.

JUDGING CRITERIA

Should be based on the following:

1. Accomplishment of nominee should be considered according to the number of years worked.
2. Nomination can be made by another staff member.
3. Nominee should include supportive materials (one or two items — news articles, brochures, etc.)
4. Can include comments from other staff members.

Documents needed to apply:

[Download Printable Application](#)

[Download Early Career Judging Sheet](#) (for review)

YOUTH AWARD

The Youth Award is granted to recognize and celebrate the efforts of Family and Consumer Science Agents for their accomplishments in youth programming. One Family and Consumer Science Agent winner shall be selected from each of the Association's districts. In the event there is more than one application per district but a total that doesn't exceed the number of districts (currently five – 2017) more than one winner may be named from a district.

ELIGIBILITY REQUIREMENTS

1. Be a paid member of NCEAFCS by January 1 deadline.
2. Programs must have been conducted within the last year
3. Applications should be submitted following the Procedure for Submitting Awards.
4. Application is due January 30, 2017 to District Vice-President of Awards and Recognition.

JUDGING CRITERIA

Should be based on the following:

1. Accomplishment of nominee should be considered according to the number of years worked.
2. Nomination can be made by another staff member.
3. Nominee should include supportive materials (one or two items — news articles, brochures, etc.)
4. Can include comments from other staff members.

Documents needed to apply:

[Download Printable Application](#)

[Download Youth Award Judging Sheet](#) (for review)

Questions and comments about the NCEAFCS Awards Program

Contact your current District Vice President of Awards and Recognition

NATIONAL AWARDS

The following guidelines will assist you in applying for national awards:

1. **Become an active member** | All persons applying for national awards must be active member of NEAFCS and NCEAFCS respectively. If you have remitted NEAFCS Association dues for the 2018 year, you are a member of both organizations.
2. **Learn about available awards** | Review NEAFCS General Eligibility Requirements and Awards Applications Information at www.neafcs.org/awards. (Awards manual, page 4)
3. **Apply for awards** | Refer to the NEAFCS Awards Manual for all National Awards by visiting <http://www.neafcs.org/assets/awards/2018-awards-manual-final.pdf>.
 - a. Carefully review the procedures listed in the Awards Manual/Guideline.
 - b. New awards have been added for 2018.
4. **Notify your District VP** | Members submitting national awards ***must also email their District VP of Awards and Recognition*** with the following information:
 - a. Name(s)
 - b. Award Name
 - c. County
 - d. Extension District
 - e. Date award submitted online.
5. **Meet the Deadline** | Applications are due by Jan. 30th