



## **NEAFCS Educational Awards Fund Meeting & Annual Business Meeting**

Wednesday, September 14, 2022

2:00 PM – 4:00 PM

2022 Annual Session

Raleigh Convention Center ~ Raleigh, NC

*Open to all members*

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## **NEAFCS Regional Business Meetings will be held:**

Tuesday, September 13, 2022

11:00 AM – 1:00 PM

2022 Annual Session

Raleigh Convention Center ~ Raleigh, NC

*Open to all members*

# 2022 NEAFCS Voting Delegate Breakdown

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## Central Region

	Active Members as of 08/01/22	# of Delegates Allowed
Illinois	27	2
Indiana	69	3
Iowa	33	2
Kansas	51	2
Michigan	29	2
Minnesota	13	2
Missouri	24	2
Nebraska	25	2
North Dakota	27	2
Ohio	67	3
South Dakota	4	2
Wisconsin	37	2

## Southern Region

	Active Members as of 08/01/22	# of Delegates Allowed
Alabama	31	2
Arkansas	73	3
Florida	73	3
Georgia	73	3
Kentucky	111	4
Louisiana	36	2
Mississippi	81	3
North Carolina	86	3
Oklahoma	61	2
Puerto Rico	LIFE	2
South Carolina	LIFE	2
Tennessee	130	5
Texas	181	7
Virginia	37	2

## Eastern Region

	Active Members as of 08/01/22	# of Delegates Allowed
Connecticut	LIFE	2
Delaware	6	2
Maine	8	2
Maryland	18	2
Massachusetts	1	2
New Hampshire	LIFE	2
New Jersey	11	2
New York	10	2
Pennsylvania	32	2
Vermont	LIFE	2
West Virginia	19	2

## Western Region

	Active Members as of 08/01/22	# of Delegates Allowed
Alaska	5	2
Arizona	26	2
California	8	2
Colorado	22	2
Hawaii	LIFE	2
Idaho	21	2
Montana	30	2
Nevada	9	2
New Mexico	17	2
Oregon	26	2
Utah	43	2
Washington	6	2
Wyoming	5	2

*The total number of delegates listed above does not include the 13 delegates allocated to the Board of Director positions.*

# Meeting Standing Rules for the Awards Fund Meeting and Annual Business Meeting

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1. All persons shall register and wear an official nametag for admission to the business meeting.
2. All voting delegates will be seated in the front rows during business meetings and shall have an official voting delegate card. Only voting delegates may make motions, speak in debate and vote.
3. All motions shall be presented in writing. The maker of a motion shall give a copy of the motion to a Teller to be taken to the dais.
4. Those speaking from the floor, shall state their name and state, and must be recognized by the chair. Debate shall be limited to two minutes for each speaker and ten minutes for each question. No delegate may speak more than once on the same question without the consent of the voting body granted by two-thirds vote without debate.
5. All oral reports shall be limited to three minutes. Three printed copies shall be presented to the secretary.
6. A Minutes Review Committee shall be appointed by the President to review and approve the minutes of the Awards Meeting and the Annual Business Meeting.
7. These Standing Meeting Rules shall be adopted by a majority vote by the delegates. The rules may be amended after their adoption by a two-thirds vote.
8. All delegates must be seated with their delegation prior to the credentials report. Latecomers will not be seated.
9. Voting delegates leaving the floor must turn in their voting card to the designated person and have it reissued before returning to the floor.
10. All delegates shall practice decorum throughout the meetings.

# Agenda

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## **NEAFCS Educational Awards Fund Business Meeting**

Call to Order.....Susan Routh, President, Presiding  
Report of the Credentials Committee.....Lisa McCoy, Chair  
Report of the Committee on Meeting Standing Rules ..... Kate Shumaker, Secretary, Chair  
Adoption of Agenda  
Appointment of the Minutes Approval Committee  
Appointment of Parliamentarian  
Parliamentary Procedures Briefing .....Tannis Nelson, PRP  
Report of Treasurer  
    Presentation of the 2021 Audit..... Glenn Sturm, Treasurer  
    Presentation of the 2023 Budget ..... Glenn Sturm, Chair, Finance Committee

### **New Business**

### **Adjournment**

## **NEAFCS Annual Business Meeting**

Call to Order.....Susan Routh, President, Presiding  
Report of the Credentials Committee.....Lisa McCoy, Chair  
Report of the Committee on Meeting Standing Rules ..... Kate Shumaker, Secretary, Chair  
Adoption of Agenda  
Appointment of the Minutes Approval Committee  
Appointment of Tellers' Committee  
Appointment of Parliamentarian  
Parliamentary Procedures Briefing .....Tannis Nelson, PRP

### **Reports of Officers**

Report of President ..... Susan Routh, President  
Report of Treasurer  
    Presentation of the 2021 Audit..... Glenn Sturm, Treasurer

### **Reports from Standing Committees**

Report of Finance Committee  
    Presentation of the 2023 Budget ..... Glenn Sturm, Chair  
Report of Bylaws Committee.....Kate Shumaker, Chair

### **Reports from Special Committees**

JCEP ELC Planning Committee ..... Rick Griffiths, Western Region Director  
JCEP PILD Planning Committee .....Jennifer Bridge, VP for Public Affairs  
National Office Evaluation Report..... Dianne Gertson, Chair  
Report of the Endowment Committee ..... Mary Ann Lienhart Cross, Chair  
Report of the Historian ..... Chris Kniep

### **Special Orders**

Nomination and Election of Officers  
    Report of the Nominating Committee ..... Dianne Gertson, Chair

### **New Business**

**Installation of Officers 2022-2023 NEAFCS Board** ..... Dianne Gertson, Immediate Past President

### **Announcements**

### **Adjournment**

## Parliamentary Procedure ... at a glance



These are motions you might make,  
how to make them, and what to expect of the rules.

To Do This:	You Say This:	May you Interrupt?	Do you need a Second?	Is it Debatable?	Can it be Amended?	What Vote?	Can it be Reconsidered??
Adjourn Meeting	"I move that we adjourn"	No	Yes	No	No	Majority	No
Call an Intermission	"I move that we recess for..."	No	Yes	No	Yes	Majority	No
*Complain about heat, noise, etc.	"I rise to a question of privilege"	Yes	No	No	No	No vote	No(usually)
Suspend further consideration	"I move to table the motion"	No	Yes	No	No	Majority	No
End debate and amendments	"I move the previous question"	No	Yes	No	No	2/3	No <sup>1</sup>
Postpone discussion for a certain time	"I move to postpone the discussion until..."	No	Yes	Yes	Yes	Majority	Yes
Give closer study of something	"I move to refer the matter to committee"	No	Yes	Yes	Yes	Majority	Yes <sup>2</sup>
Amend a motion	"I move to amend the motion by..."	No	Yes	Yes <sup>3</sup>	Yes	Majority	Yes
Introduce business	"I move that..."	No	Yes	Yes	Yes	Majority	Yes

The motions listed above are in order of precedence and can be introduced if higher on the chart than the pending motion. Below there is no order of precedence, these motions arise as needed.

*Protest breach of rules or conduct	"I rise to a point of order"	Yes	No	No	No	No vote <sup>4</sup>	No
Vote on a ruling of the chairman	"I appeal the chair's decision"	Yes	Yes	Yes	No	Majority <sup>5</sup>	Yes
Suspend rules temporarily	"I move to suspend the rules so that..."	No	Yes	No	No	2/3	No
Avoid considering an improper matter	"I object to consideration of this motion"	Yes	No	No	No	2/3 <sup>6</sup>	— <sup>7</sup>
Verify a voice vote by having members stand	"I call for a division" or "Division!"	Yes	No	No	No	No vote	No
*Request information	"Point of information"	Yes	No	No	No	No vote	No
Take up a matter previously tabled	"I move to take from the table"	No	Yes	No	No	Majority	No
Reconsider a hasty action	"I move to reconsider the vote on..."	Yes	Yes	— <sup>8</sup>	No	Majority	No

\*May go to head of line at microphone – do not need a motion

### NOTES

<sup>1</sup> Unless vote on question is not yet taken.

<sup>2</sup> Unless the committee has already taken up the subject.

<sup>3</sup> Only if the motion to be amended is debatable.

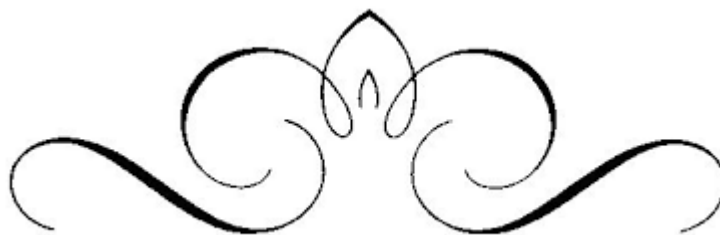
<sup>4</sup> Except in doubtful cases.

<sup>5</sup> A majority vote in negative needed to reverse ruling of chair.

<sup>6</sup> A 2/3 vote in negative needed to prevent consideration of main motion.

<sup>7</sup> Only if the main question or motion was not, in fact, considered.

<sup>8</sup> Only if motion to be reconsidered is debatable.



## Brief Biography

Tannis F. Nelson is a Professional Registered Parliamentarian, the highest credential awarded by the National Association of Parliamentarians. For more than 25 years she has served international, national, state, and local organizations. She is experienced in serving professional organizations, government and non-profit organizations, university trustees, churches, labor unions, boards of education, AKC dog clubs, civic clubs, scouts and others. She has served as a member of the Membership & Registration Examiners Committee and currently serves on the Professional Standards and Member Discipline Committee of the National Association of Parliamentarians. She is the President of the North Carolina Association of Parliamentarians.

A private piano instructor for over thirty years she is an alumnus of the University of North Carolina, Wilmington. For most of her adult life she has been a strong advocate for children; their education, health and well-being. She served for many years as an active school volunteer and elected parent leader at the local, state and national level. She's also served a number of other organizations as an elected leader and was appointed to boards and commissions by North Carolina Congressmen, Governors, the Attorney General, the General Assembly, State Superintendents of Public Instruction, and the State Board of Education.

Mrs. Nelson has been recognized with numerous awards for her leadership and volunteer work in the local community. She has also been recognized by several North Carolina Governors with the Order of the Long Leaf Pine Award and was one of 21 recipients honored at a White House ceremony with the President of the United States' annual recognition program for exemplary volunteer service directed at solving serious social problems in communities throughout the nation.

Mrs. Nelson and her husband, R. Michael Nelson, PhD. are the parents of 2 adult children and have 5 adorable grandchildren. They are longtime residents of Wilmington, North Carolina.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**

**CONSOLIDATED FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION**



**For the Year Ended December 31, 2021 and 2020**

**CARROLL and COMPANY**  
CERTIFIED PUBLIC ACCOUNTANTS

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**CARROLL and COMPANY**  
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FREDERICK CARROLL III  
FOUNDER (RETIRED)

**INDEPENDENT ACCOUNTANT'S REVIEW REPORT**

To the Board of Directors  
National Extension Association of Family and Consumer Sciences  
Tallahassee, Florida

We have reviewed the accompanying consolidated financial statements of National Extension Association of Family and Consumer Sciences (a non-profit organization) (the Organization), which comprise the consolidated statements of financial position as of December 31, 2021 and 2020, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the consolidated financial statements as a whole. Accordingly, we do not express such an opinion.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement whether due to fraud or error.

**Accountant's Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the consolidated financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of National Extension Association of Family and Consumer Sciences and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

To the Board of Directors  
National Extension Association of Family and Consumer Sciences  
Page Two

**Accountant's Conclusion**

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying consolidated financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

**Supplementary Information**

The supplementary information included in the schedules of financial position, activities, expenses, and cash flows on pages 21 - 28 are presented for purposes of additional analysis and is not a required part of the basic consolidated financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the consolidated financial statements. The supplementary information has been subjected to the review procedures applied in our reviews of the basic consolidated financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.

*Carroll and Company*

April 18, 2022

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES  
CONSOLIDATED STATEMENTS OF FINANCIAL POSITION  
December 31, 2021 and 2020**

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***ASSETS***

	<u><b>2021</b></u>	<u><b>2020</b></u>
Cash and cash equivalents	\$ 817,264	\$ 711,765
Accounts receivable	5,661	18,890
Prepaid expenses	32,431	13,864
Investments	<u>1,736,815</u>	<u>1,652,963</u>
<b>TOTAL ASSETS</b>	<u><b>\$ 2,592,171</b></u>	<u><b>\$ 2,397,482</b></u>

***LIABILITIES AND NET ASSETS***

**LIABILITIES**

Accounts payable	\$ 5,196	\$ 1,300
Deferred revenues	<u>33,860</u>	<u>60,960</u>

<b>TOTAL LIABILITIES</b>	<u><b>39,056</b></u>	<u><b>62,260</b></u>
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**NET ASSETS**

Without donor restrictions		
Undesignated	2,132,462	1,946,523
Designated by Board for endowment	<u>176,697</u>	<u>160,043</u>
	<u><b>2,309,159</b></u>	<u><b>2,106,566</b></u>

**With donor restrictions**

Perpetual in nature	150,967	140,264
Purpose restriction	<u>92,989</u>	<u>88,392</u>
	<u><b>243,956</b></u>	<u><b>228,656</b></u>

<b>TOTAL NET ASSETS</b>	<u><b>2,553,115</b></u>	<u><b>2,335,222</b></u>
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<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><b>\$ 2,592,171</b></u>	<u><b>\$ 2,397,482</b></u>
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*See accompanying notes and independent  
accountant's review report.*

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**CONSOLIDATED STATEMENTS OF ACTIVITIES**  
**For the Years Ended December 31, 2021 and 2020**

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**2021**

	<b><u>Without Donor Restrictions</u></b>	<b><u>With Donor Restrictions</u></b>	<b><u>Total</u></b>
<b>REVENUE AND SUPPORT</b>			
Membership dues	\$ 178,000	\$ -0-	\$ 178,000
Investment return, net	124,525	14,597	139,122
Conference registration	136,275	-0-	136,275
Contributions	100	10,703	10,803
Other conference income	9,500	-0-	9,500
Other income	7,246	-0-	7,246
Net assets released from restrictions	<u>10,000</u>	<u>(10,000)</u>	<u>-0-</u>
<b>TOTAL REVENUE AND SUPPORT</b>	<u><b>465,646</b></u>	<u><b>15,300</b></u>	<u><b>480,946</b></u>
<b>EXPENSES</b>			
Program services			
Conference	134,161	-0-	134,161
Membership services	33,570	-0-	33,570
Other programs	<u>67,477</u>	<u>-0-</u>	<u>67,477</u>
	235,208	-0-	235,208
Supporting services			
Management and general	<u>27,845</u>	<u>-0-</u>	<u>27,845</u>
<b>TOTAL EXPENSES</b>	<u><b>263,053</b></u>	<u><b>-0-</b></u>	<u><b>263,053</b></u>
<b>CHANGE IN NET ASSETS</b>	202,593	15,300	217,893
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u><b>2,106,566</b></u>	<u><b>228,656</b></u>	<u><b>2,335,222</b></u>
<b>NET ASSETS, END OF YEAR</b>	<u><b>\$ 2,309,159</b></u>	<u><b>\$ 243,956</b></u>	<u><b>\$ 2,553,115</b></u>

*See accompanying notes and independent  
accountant's review report.*

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**CONSOLIDATED STATEMENTS OF ACTIVITIES (CONTINUED)**  
**For the Years Ended December 31, 2021 and 2020**

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**2020**

	<b><u>Without Donor Restrictions</u></b>	<b><u>With Donor Restrictions</u></b>	<b><u>Total</u></b>
REVENUE AND SUPPORT			
Investment return, net	\$ 173,416	\$ 22,676	\$ 196,092
Membership dues	182,750	-0-	182,750
Conference registration	139,220	-0-	139,220
Other conference income	8,193	-0-	8,193
Other income	4,653	-0-	4,653
Contributions	<u>50</u>	<u>350</u>	<u>400</u>
 TOTAL REVENUE AND SUPPORT	 <u>508,282</u>	 <u>23,026</u>	 <u>531,308</u>
EXPENSES			
Program services			
Conference	133,131	-0-	133,131
Membership services	36,359	-0-	36,359
Other programs	<u>70,759</u>	<u>-0-</u>	<u>70,759</u>
	240,249	-0-	240,249
Supporting services			
Management and general	<u>40,215</u>	<u>-0-</u>	<u>40,215</u>
 TOTAL EXPENSES	 <u>280,464</u>	 <u>-0-</u>	 <u>280,464</u>
 CHANGE IN NET ASSETS	 227,818	 23,026	 250,844
 NET ASSETS, BEGINNING OF YEAR	 <u>1,878,748</u>	 <u>205,630</u>	 <u>2,084,378</u>
 NET ASSETS, END OF YEAR	 <u>\$ 2,106,566</u>	 <u>\$ 228,656</u>	 <u>\$ 2,335,222</u>

*See accompanying notes and independent  
accountant's review report.*

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**CONSOLIDATED STATEMENTS OF FUNCTIONAL EXPENSES**  
**For the Years Ended December 31, 2021 and 2020**

---

**2021**

	<u>Program Services</u>			<u>Supporting Services</u>	
	<u>Conference</u>	<u>Membership Services</u>	<u>Other Programs</u>	<u>Management and General</u>	<u>Total</u>
Management fees	\$ 89,760	\$ 28,160	\$ 35,200	\$ 22,880	\$ 176,000
Conferences and meetings	27,340	-0-	-0-	-0-	27,340
Scholarships and awards	-0-	-0-	18,814	-0-	18,814
Accounting and auditing	5,355	1,680	2,100	1,365	10,500
Bank and credit card fees	4,100	1,286	1,609	1,045	8,040
Website	3,870	1,214	1,517	986	7,587
Other expenses	1,001	314	4,882	658	6,855
Insurance	1,258	394	493	321	2,466
Registration and training fees	-0-	-0-	1,175	399	1,574
Postage and shipping	53	104	926	11	1,094
Supplies	168	333	428	134	1,063
Equipment rentals and leases	683	-0-	-0-	-0-	683
Travel	572	-0-	-0-	-0-	572
Printing and copying	<u>1</u>	<u>85</u>	<u>333</u>	<u>46</u>	<u>465</u>
TOTAL	<u>\$ 134,161</u>	<u>\$ 33,570</u>	<u>\$ 67,477</u>	<u>\$ 27,845</u>	<u>\$ 263,053</u>

*See accompanying notes and independent  
accountant's review report.*

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**CONSOLIDATED STATEMENTS OF FUNCTIONAL EXPENSES (CONTINUED)**  
**For the Years Ended December 31, 2021 and 2020**

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**2020**

	<u>Program Services</u>			<u>Supporting Services</u>	
	<u>Conference</u>	<u>Membership Services</u>	<u>Other Programs</u>	<u>Management and General</u>	<u>Total</u>
Management fees	\$ 88,740	\$ 27,840	\$ 34,800	\$ 22,620	\$ 174,000
Travel	1,212	203	4,677	12,612	18,704
Scholarships and awards	-0-	-0-	14,370	-0-	14,370
Conferences and meetings	12,993	-0-	-0-	137	13,130
Accounting and auditing	6,630	2,080	2,600	1,690	13,000
Equipment rentals and leases	12,764	-0-	-0-	-0-	12,764
Other expenses	492	2,455	7,768	599	11,314
Website	4,507	1,414	1,767	1,149	8,837
Bank and credit card fees	3,026	949	1,186	771	5,932
Insurance	2,187	378	473	307	3,345
Registration and training fees	-0-	-0-	1,980	195	2,175
Postage and shipping	28	344	719	2	1,093
Printing and copying	254	372	327	8	961
Supplies	<u>298</u>	<u>324</u>	<u>92</u>	<u>125</u>	<u>839</u>
TOTAL	<u>\$ 133,131</u>	<u>\$ 36,359</u>	<u>\$ 70,759</u>	<u>\$ 40,215</u>	<u>\$ 280,464</u>

*See accompanying notes and independent  
accountant's review report.*

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**CONSOLIDATED STATEMENTS OF CASH FLOWS**  
**For the Years Ended December 31, 2021 and 2020**

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	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 217,893	\$ 250,844
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Net realized and unrealized gain on investments	(111,877)	(168,887)
(Increase) decrease in:		
Accounts receivable	13,229	(18,702)
Prepaid expenses	(18,567)	26,225
Increase (decrease) in:		
Accounts payable	3,896	(2,631)
Deferred revenues	<u>(27,100)</u>	<u>(58,290)</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>77,474</u>	<u>28,559</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(142,524)	(152,078)
Proceeds from sale of investments	<u>170,549</u>	<u>156,875</u>
NET CASH PROVIDED BY INVESTING ACTIVITIES	<u>28,025</u>	<u>4,797</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	105,499	33,356
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>711,765</u>	<u>678,409</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 817,264</u>	<u>\$ 711,765</u>

*See accompanying notes and independent accountant's review report.*



**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**

**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

**December 31, 2021**

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

A summary of the significant accounting policies consistently applied in the preparation of the accompanying consolidated financial statements follows.

***Nature of the Organization***

National Extension Association of Family and Consumer Sciences (NEAFCS) is a non-profit organization, incorporated in the State of Florida, whose objectives are: to provide a permanent national organization for the Extension Family and Consumer Sciences Professionals of the United States and the U.S. Territories; to strengthen and improve professional standards of FCS professionals in the Extension Service; to promote fellowship among its members; to provide media for the exchange of ideas and methods; to strengthen state associations and stimulate member participation; and to provide opportunity for the recognition of leadership and service.

The Educational Awards Fund of the National Extension Association of Family and Consumer Sciences (Awards Fund) provides the vehicle for the recognition of leadership service.

NEAFCS and the Awards Fund are collectively referred to herein as the Organization. The Organization is supported primarily by conference fees and membership dues.

***Basis of Accounting***

The Organization's consolidated financial statements are presented on the accrual basis of accounting.

***Consolidated Financial Statements***

The accompanying consolidated financial statements include the accounts of National Extension Association of Family and Consumer Sciences and its affiliated organization, Educational Awards Fund of the National Extension Association of Family and Consumer Sciences. All significant inter-organization transactions and accounts have been eliminated in consolidation.

***Basis of Presentation***

In accordance with accounting principles generally accepted in the United States of America, the Organization is required to report information regarding its financial position and activities according to the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Basis of Presentation (Continued)***

*Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board has designated, from net assets without donor restrictions, net assets for a board-designated endowment.

*Net Assets With Donor Restrictions* – Net assets subject to donor (or certain grantor) restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results may differ from those estimates.

***Functional Allocation of Expenses***

The costs of providing various programs and other activities have been summarized on a functional basis in the consolidated statements of activities. The consolidated statements of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on management's assessment of the functions benefited.

***Cash Equivalents***

For purposes of the consolidated statements of cash flows, the Organization considers all unrestricted highly liquid investments with a maturity of three months or less, when purchased, to be cash equivalents.

***Investments***

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at fair value in the consolidated statements of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying consolidated statements of activities.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
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**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Revenue and Revenue Recognition***

Revenues from contracts with members for annual membership dues are reported at the amount that reflects the consideration to which the Organization expects to be entitled to in exchange for providing membership to its members. Dues revenue is recognized as performance obligations are satisfied over the membership term, which runs from January to December. Membership dues are billed annually and are nonrefundable.

Revenues from conference registrations, other conference income, and other income are recognized when the services have been performed and the products have been transferred.

Revenue received in advance of the period in which it is earned is deferred to subsequent years. Deferred revenues are recognized as income at the later of either the date collected or on the first day of the dues period covered by the payment.

Contract balances for contracts with customers consist of the following as of December 31:

	<b>2021</b>	<b>2020</b>
Contract assets:		
Accounts receivable, beginning of year	\$ 18,890	\$ 188
Accounts receivable, end of year	\$ 5,661	\$ 18,890
Contract liabilities:		
Deferred revenues, beginning of year	\$ 60,960	\$ 119,250
Deferred revenues, end of year	\$ 33,860	\$ 60,960

Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statements of activities as net assets released from restrictions.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
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**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Income Tax***

NEAFCS and the Awards Fund are nonprofit corporations, which are generally exempt from federal income taxes under Sections 501(c)(6) and 501(c)(3) of the Internal Revenue Code, respectively. However, certain activities which constitute a trade or business are considered unrelated business income activities under Section 511(a) of the Internal Revenue Code and are subject to income tax. There was no federal income tax expense on unrelated business income for the years ended December 31, 2021 and 2020.

***Reclassifications***

Certain amounts in the 2020 financial statements have been reclassified to conform to the 2021 presentation.

**NOTE B – FAIR VALUE MEASUREMENTS**

The Organization follows the Financial Accounting Standards Board's Accounting Standards Codification Topic 820, *Fair Value Measurements and Disclosures* (ASC 820). ASC 820 establishes a common definition for fair value to be applied to U.S. generally accepted accounting principles requiring use of fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. The standard establishes a fair value hierarchy about the assumptions used to measure fair value and clarifies assumptions about risk and the effect of a restriction on the sale or use of an asset. This standard does not require any new fair value measurements, but rather applies to all other accounting pronouncements that require or permit fair value measurements.

ASC 820 defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (or exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date.

ASC 820 also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value.

The standard describes three levels of inputs that may be used to measure fair value:

*Level 1:* Observable inputs such as quoted prices (unadjusted) in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
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**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE B – FAIR VALUE MEASUREMENTS (Continued)**

*Level 2:* Inputs other than quoted prices included within Level 1 that are observable for the asset or liability either directly or indirectly. These include quoted prices of similar assets or liabilities in active markets; quoted prices for identical or similar assets or liabilities in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the same term of the assets or liabilities.

*Level 3:* Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

The following table presents the financial instruments carried at fair value as of December 31, 2021:

	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
Exchange traded funds	\$ 1,736,815	–	–	\$ 1,736,815

The following table presents the financial instruments carried at fair value as of December 31, 2020:

	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
Exchange traded funds	\$ 1,652,963	–	–	\$ 1,652,963

The fair value of financial instruments including cash and cash equivalents, accounts receivable, prepaid expenses, accounts payable and deferred revenues approximates carrying value, principally because of the short maturity of those items.

While the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different estimate of fair value as of the reporting date.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

**NOTE C – INVESTMENTS**

Investments are stated at fair market value and consist of exchange traded funds. Fair market values and unrealized appreciation as of December 31, 2021 and 2020 are summarized below:

	2021			2020		
	Cost	Fair Value	Unrealized Appreciation (Depreciation)	Cost	Fair Value	Unrealized Appreciation (Depreciation)
Exchange traded funds	\$1,360,097	\$1,736,815	\$ 376,718	\$1,350,298	\$1,652,963	\$ 302,665

The following schedule summarizes the investment return and its classification in the consolidated statements of activities for the years ended December 31, 2021 and 2020:

	2021	2020
Investment income, net	\$ 27,245	\$ 27,205
Net unrealized gain on investments	74,053	162,575
Net realized gain on investments	37,824	6,312
<b>TOTAL INVESTMENT RETURN, net</b>	<b>\$ 139,122</b>	<b>\$ 196,092</b>

For the years ended December 31, 2021 and 2020, investment expenses in the amount of \$5,133 and \$4,427, are netted against investment income.

**NOTE D – CONCENTRATIONS OF CREDIT RISK**

As of December 31, 2021 and 2020, the Organization had cash balances of \$407,138 and \$140,748, respectively, in excess of the Federal Deposit Insurance Corporation coverage limit of \$250,000 per institution.

**NOTE E – ENDOWMENT FUND**

The Awards Fund accepts endowment gifts with donor stipulations that the funds are invested in perpetuity. The goals of the endowment fund are to provide stable, continuing resources for targeted projects like awards and fellowships, marketing efforts, and public issues education.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
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**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE E – ENDOWMENT FUND (Continued)**

***Interpretation of Relevant Law***

The Organization's Board of Directors understands that the Uniform Prudent Management of Institutional Funds Act (UPMIFA) requires the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. Unless a donor imposes a restriction to the contrary, all endowment funds of the Organization are subject to the spending policy adopted by the Organization's Board of Directors.

***Endowment Net Asset Composition***

Endowment net assets consist of the following as of December 31:

	<u><b>2021</b></u>	<u><b>2020</b></u>
Without donor restrictions	\$ 176,697	\$ 160,043
With donor restrictions	<u>243,161</u>	<u>227,861</u>
Total	<u><u>\$ 419,858</u></u>	<u><u>\$ 387,904</u></u>

***Changes in Endowment Net Assets***

Changes in endowment net assets during the years ended December 31, 2021 and 2020 were as follows:

	<u><b>Without Donor Restrictions</b></u>	<u><b>With Donor Restrictions</b></u>	<u><b>Total Endowment Net Assets</b></u>
Balance as of December 31, 2019	\$ 139,047	\$ 204,835	\$ 343,882
Contributions	-0-	350	350
Investment return	20,996	22,676	43,672
Appropriation of endowment assets for expenditure	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Balance as of December 31, 2020	<u><u>\$ 160,043</u></u>	<u><u>\$ 227,861</u></u>	<u><u>\$ 387,904</u></u>
Contributions	-0-	10,703	10,703
Investment return	16,654	14,597	31,251
Appropriation of endowment assets for expenditure	<u>-0-</u>	<u>(10,000)</u>	<u>(10,000)</u>
Balance as of December 31, 2021	<u><u>\$ 176,697</u></u>	<u><u>\$ 243,161</u></u>	<u><u>\$ 419,858</u></u>

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE E – ENDOWMENT FUND (Continued)**

***Return Objectives and Risk Parameters***

The Awards Fund has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment. Endowment assets include those assets of donor-restricted funds that the Awards Fund must hold in perpetuity. Under this policy, the endowment assets are invested in a manner that is intended to produce results that exceed the price and yield results of the benchmark indices, while assuming a moderate level of investment risk. The Awards Fund expects its endowment funds, over time, to provide an average rate of return of approximately five percent (5%) annually. Actual returns in any given year may vary from amounts expected.

***Endowment Spending Policy***

The Awards Fund makes distributions from income earned on the endowment fund for current operations using the total return method. Under the total return method, distributions consist of net investment income and may, under certain conditions, include a portion of the cumulative realized and unrealized gains. The board of directors has adopted a spending policy that meets or exceeds a total return of four percent (4%) for spending plus an additional one to two percent (1-2%) to manage inflation.

***Endowment Investment Policy***

To satisfy its long-term rate of return objectives, the Awards Fund relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Awards Fund targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

**NOTE F – NET ASSETS WITH DONOR RESTRICTIONS**

Net assets with donor restrictions consist of the following as of December 31:

	<b><u>2021</u></b>	<b><u>2020</u></b>
Endowment fund:		
Perpetual in nature	\$ 150,967	\$ 140,264
Purpose restriction	<u>92,194</u>	<u>87,597</u>
	243,161	227,861
 Leadership training	 545	 545
Marketing	<u>250</u>	<u>250</u>
Total	<u><u>\$ 243,956</u></u>	<u><u>\$ 228,656</u></u>



**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE G – LIQUIDITY AND AVAILABILITY**

Financial assets available for general expenses, that is, without donor or other restrictions limiting their use, within one year of the consolidated statements of financial position, comprise the following:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 817,264	\$ 711,765
Accounts receivable	5,661	18,890
Investments	<u>1,736,815</u>	<u>1,652,963</u>
Total financial assets	2,559,740	2,383,618
Less: Financial assets subject to board designations and donor-imposed restrictions:		
Endowment fund	(419,858)	(387,904)
Donor-imposed restrictions	<u>(795)</u>	<u>(795)</u>
Total financial assets available to meet cash needs for general expenses within one year	<u>\$ 2,139,087</u>	<u>\$ 1,994,919</u>

The Awards Fund endowment fund consists of donor-restricted endowment funds and funds designated by the governing board as endowment. The primary objective is to earn a five-year average return that meets or exceeds a total return of four percent for spending plus an additional one to two percent to manage inflation, in order to preserve the purchasing power of the endowed monies in this fund.

Management monitors cash availability on a regular basis prior to preparing its accounts payable disbursements.

**NOTE H – COMMITMENTS**

In January 2020, the Organization entered into a contract with Partners in Association Management, Inc. (PIAM) for management services. The contract is effective from January 2020 through December 2021. Pursuant to the agreement, the Organization paid \$176,000 and \$174,000 for management services during the years ended December 31, 2021 and 2020, respectively.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE H – COMMITMENTS (Continued)**

In August 2021, the Organization renewed this contract for the period from January 2022 to December 2024. Future minimum payments under the contract as of December 31, 2021 are as follows:

<b>Year Ending December 31</b>	
2022	\$ 180,000
2023	182,000
2024	183,000
<b>TOTAL</b>	<b>\$ 545,000</b>

As of December 31, 2021, the Organization has entered into contracts with various hotels and convention center facilities for future conferences through 2024. Some of the contracts include penalties for cancellation, which could be significant, depending on the date of cancellation. The Organization currently has no plans to cancel future conferences.

**NOTE I – UNCERTAIN TAX POSITIONS**

Management is not aware of any activities that would jeopardize the Organization's tax-exempt status, and believes it has no uncertain tax positions that qualify for either recognition or disclosure in the consolidated financial statements as of and for the years ended December 31, 2021 and 2020.

The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits in progress for any tax periods. The Organization believes it is no longer subject to income tax examinations for fiscal years ending prior to December 31, 2018.

**NOTE J – SUBSEQUENT EVENTS**

The Organization has evaluated subsequent events through April 18, 2022, the date which the consolidated financial statements were available to be issued.

As a result of the spread of the COVID-19 outbreak, economic uncertainties have arisen which are likely to negatively impact revenues. Other financial impacts could occur, though such potential impacts are unknown at this time.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2021**

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**NOTE K – CHANGE IN ACCOUNTING PRINCIPLE**

In August 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-15, *Statement of Cash Flows (Topic 230), Classification of Certain Cash Receipts and Cash Payments*, which is intended to reduce the diversity in practice in how certain transactions are classified in the statement of cash flows. In addition, in November 2016, the FASB issued ASU 2016-18, *Statement of Cash Flows (Topic 230), Restricted Cash*, which provides additional guidance related to transfers between cash and restricted cash and how entities present the cash receipts and cash payments that directly affect the restricted cash accounts in the statement of cash flows. The Organization implemented ASU 2016-15 and ASU 2016-18 during the year ended December 31, 2020. The implementation of these standards had no effect on the Organization's presentation of cash and cash equivalents in these consolidated financial statements.

In June 2018, the FASB issued ASU 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, which sets out to clarify and improve the scope and the accounting guidance for contributions received and contributions made. The amendments in this update should assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) within the scope of *Topic 958, Not-for-Profit Entities*, or as exchange (reciprocal) transactions subject to other guidance and (2) determining whether a contribution is conditional. The Organization implemented ASU 2018-08 during the year ended December 31, 2020. The implementation of this standard had no effect on the Organization's recognition of contribution revenues.

In August 2018, the FASB issued ASU 2018-13, *Disclosure Framework—Changes to the Disclosure Requirements for Fair Value Measurement*. The update modifies the disclosure requirements for fair value measurements. The Organization implemented ASU 2018-13 during the year ended December 31, 2020.

## **SUPPLEMENTARY INFORMATION**

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES  
SCHEDULES OF FINANCIAL POSITION  
December 31, 2021 and 2020**

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**2021**

***ASSETS***

	<u>NEAFCS</u>	<u>Awards Fund</u>	<u>Eliminate Inter- Organization</u>	<u>Total</u>
ASSETS				
Cash and cash equivalents	\$ 667,195	\$ 150,069	\$ -0-	\$ 817,264
Accounts receivable	2,465	13,844	(10,648)	5,661
Prepaid expenses	32,431	-0-	-0-	32,431
Investments	<u>1,327,560</u>	<u>409,255</u>	<u>-0-</u>	<u>1,736,815</u>
 TOTAL ASSETS	 <u>\$ 2,029,651</u>	 <u>\$ 573,168</u>	 <u>\$ (10,648)</u>	 <u>\$ 2,592,171</u>

***LIABILITIES AND NET ASSETS***

LIABILITIES				
Accounts payable	\$ 14,901	\$ 943	\$ (10,648)	\$ 5,196
Deferred revenues	<u>33,860</u>	<u>-0-</u>	<u>-0-</u>	<u>33,860</u>
 TOTAL LIABILITIES	 <u>48,761</u>	 <u>943</u>	 <u>(10,648)</u>	 <u>39,056</u>
NET ASSETS				
Without donor restrictions				
Undesignated	1,980,890	151,572	-0-	2,132,462
Designated by Board for endowment	<u>-0-</u>	<u>176,697</u>	<u>-0-</u>	<u>176,697</u>
	<u>1,980,890</u>	<u>328,269</u>	<u>-0-</u>	<u>2,309,159</u>
With donor restrictions				
Perpetual in nature	-0-	150,967	-0-	150,967
Purpose restricted	<u>-0-</u>	<u>92,989</u>	<u>-0-</u>	<u>92,989</u>
	<u>-0-</u>	<u>243,956</u>	<u>-0-</u>	<u>243,956</u>
 TOTAL NET ASSETS	 <u>1,980,890</u>	 <u>572,225</u>	 <u>-0-</u>	 <u>2,553,115</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$ 2,029,651</u>	 <u>\$ 573,168</u>	 <u>\$ (10,648)</u>	 <u>\$ 2,592,171</u>

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**

**SCHEDULES OF FINANCIAL POSITION (CONTINUED)**

**December 31, 2021 and 2020**

**2020**

***ASSETS***

	<b><u>NEAFCS</u></b>	<b><u>Awards Fund</u></b>	<b><u>Eliminate Inter- Organization</u></b>	<b><u>Total</u></b>
ASSETS				
Cash and cash equivalents	\$ 581,537	\$ 130,228	\$ -0-	\$ 711,765
Accounts receivable	18,890	55	(55)	18,890
Prepaid expenses	13,864	-0-	-0-	13,864
Investments	<u>1,265,409</u>	<u>387,554</u>	<u>-0-</u>	<u>1,652,963</u>
 TOTAL ASSETS	 <u>\$ 1,879,700</u>	 <u>\$ 517,837</u>	 <u>\$ (55)</u>	 <u>\$ 2,397,482</u>

***LIABILITIES AND NET ASSETS***

LIABILITIES				
Accounts payable	\$ 1,355	\$ -0-	\$ (55)	\$ 1,300
Deferred revenues	<u>60,960</u>	<u>-0-</u>	<u>-0-</u>	<u>60,960</u>
 TOTAL LIABILITIES	 <u>62,315</u>	 <u>-0-</u>	 <u>(55)</u>	 <u>62,260</u>
NET ASSETS				
Without donor restrictions				
Undesignated	1,817,385	129,138	-0-	1,946,523
Designated by Board for endowment	<u>-0-</u>	<u>160,043</u>	<u>-0-</u>	<u>160,043</u>
	<u>1,817,385</u>	<u>289,181</u>	<u>-0-</u>	<u>2,106,566</u>
With donor restrictions				
Perpetual in nature	-0-	140,264	-0-	140,264
Purpose restricted	<u>-0-</u>	<u>88,392</u>	<u>-0-</u>	<u>88,392</u>
	<u>-0-</u>	<u>228,656</u>	<u>-0-</u>	<u>228,656</u>
 TOTAL NET ASSETS	 <u>1,817,385</u>	 <u>517,837</u>	 <u>-0-</u>	 <u>2,335,222</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$ 1,879,700</u>	 <u>\$ 517,837</u>	 <u>\$ (55)</u>	 <u>\$ 2,397,482</u>

See independent accountant's review report.

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES  
SCHEDULES OF ACTIVITIES**

**For the Years Ended December 31, 2021 and 2020**

**2021**

	<b><u>NEAFCS</u></b>	<b><u>Awards Fund</u></b>	<b><u>Eliminate Inter- Organization</u></b>	<b><u>Total</u></b>
REVENUE AND SUPPORT				
Membership dues	\$ 178,000	\$ 26,618	\$ (26,618)	\$ 178,000
Investment return, net	107,346	31,776	-0-	139,122
Conference registration	145,575	-0-	(9,300)	136,275
Contributions	-0-	10,803	-0-	10,803
Other conference income	9,500	-0-	-0-	9,500
Other income	<u>-0-</u>	<u>7,246</u>	<u>-0-</u>	<u>7,246</u>
 TOTAL REVENUE AND SUPPORT	 <u>440,421</u>	 <u>76,443</u>	 <u>(35,918)</u>	 <u>480,946</u>
EXPENSES				
Program Services	249,331	21,795	(35,918)	235,208
Management and general	<u>27,585</u>	<u>260</u>	<u>-0-</u>	<u>27,845</u>
 TOTAL EXPENSES	 <u>276,916</u>	 <u>22,055</u>	 <u>(35,918)</u>	 <u>263,053</u>
 CHANGE IN NET ASSETS	 163,505	 54,388	 -0-	 217,893
 NET ASSETS, BEGINNING OF YEAR	 <u>1,817,385</u>	 <u>517,837</u>	 <u>-0-</u>	 <u>2,335,222</u>
 NET ASSETS, END OF YEAR	 <u>\$ 1,980,890</u>	 <u>\$ 572,225</u>	 <u>\$ -0-</u>	 <u>\$ 2,553,115</u>

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**SCHEDULES OF ACTIVITIES (CONTINUED)**  
**For the Years Ended December 31, 2021 and 2020**

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**2020**

	<b><u>NEAFCS</u></b>	<b><u>Awards Fund</u></b>	<b><u>Eliminate Inter- Organization</u></b>	<b><u>Total</u></b>
REVENUE AND SUPPORT				
Investment return, net	\$ 156,159	\$ 39,933	\$ -0-	\$ 196,092
Membership dues	182,750	27,293	(27,293)	182,750
Conference registration	145,960	-0-	(6,740)	139,220
Other conference income	8,193	-0-	-0-	8,193
Other income	-0-	4,653	-0-	4,653
Contributions	<u>50</u>	<u>350</u>	<u>-0-</u>	<u>400</u>
 TOTAL REVENUE AND SUPPORT	 <u>493,112</u>	 <u>72,229</u>	 <u>(34,033)</u>	 <u>531,308</u>
EXPENSES				
Program Services	257,070	17,212	(34,033)	240,249
Management and general	<u>39,963</u>	<u>252</u>	<u>-0-</u>	<u>40,215</u>
 TOTAL EXPENSES	 <u>297,033</u>	 <u>17,464</u>	 <u>(34,033)</u>	 <u>280,464</u>
 CHANGE IN NET ASSETS	 196,079	 54,765	 -0-	 250,844
 NET ASSETS, BEGINNING OF YEAR	 <u>1,621,306</u>	 <u>463,072</u>	 <u>-0-</u>	 <u>2,084,378</u>
 NET ASSETS, END OF YEAR	 <u>\$ 1,817,385</u>	 <u>\$ 517,837</u>	 <u>\$ -0-</u>	 <u>\$ 2,335,222</u>



**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES  
SCHEDULES OF EXPENSES**

**For the Years Ended December 31, 2021 and 2020**

**2021**

	<b><u>NEAFCS</u></b>	<b><u>Awards Fund</u></b>	<b><u>Eliminate Inter-Organization</u></b>	<b><u>Total</u></b>
Management fees	\$ 176,000	\$ -0-	\$ -0-	\$ 176,000
Conferences and meetings	27,340	-0-	-0-	27,340
Scholarships and awards	13,814	14,300	(9,300)	18,814
Accounting and auditing	8,500	2,000	-0-	10,500
Bank and credit card fees	8,040	-0-	-0-	8,040
Website	7,587	-0-	-0-	7,587
Other expenses	29,016	4,457	(26,618)	6,855
Insurance	2,466	-0-	-0-	2,466
Registration and training fees	1,574	-0-	-0-	1,574
Postage and shipping	185	909	-0-	1,094
Supplies	701	362	-0-	1,063
Equipment rentals and leases	683	-0-	-0-	683
Travel	572	-0-	-0-	572
Printing and copying	<u>438</u>	<u>27</u>	<u>-0-</u>	<u>465</u>
<b>TOTAL</b>	<b><u>\$ 276,916</u></b>	<b><u>\$ 22,055</u></b>	<b><u>\$ (35,918)</u></b>	<b><u>\$ 263,053</u></b>

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**

**SCHEDULES OF EXPENSES (CONTINUED)**

**For the Years Ended December 31, 2021 and 2020**

**2020**

	<b><u>NEAFCS</u></b>	<b><u>Awards Fund</u></b>	<b><u>Eliminate Inter-Organization</u></b>	<b><u>Total</u></b>
Management fees	\$ 174,000	\$ -0-	\$ -0-	\$ 174,000
Travel	18,704	-0-	-0-	18,704
Scholarships and awards	13,870	7,240	(6,740)	14,370
Conferences and meetings	13,130	-0-	-0-	13,130
Accounting and auditing	11,050	1,950	-0-	13,000
Equipment rentals and leases	12,764	-0-	-0-	12,764
Other expenses	31,048	7,559	(27,293)	11,314
Website	8,837	-0-	-0-	8,837
Bank and credit card fees	5,932	-0-	-0-	5,932
Insurance	3,345	-0-	-0-	3,345
Registration and training fees	2,175	-0-	-0-	2,175
Postage and shipping	378	715	-0-	1,093
Printing and copying	961	-0-	-0-	961
Supplies	<u>839</u>	<u>-0-</u>	<u>-0-</u>	<u>839</u>
TOTAL	<u>\$ 297,033</u>	<u>\$ 17,464</u>	<u>\$ (34,033)</u>	<u>\$ 280,464</u>

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES  
SCHEDULES OF CASH FLOWS**

**For the Years Ended December 31, 2021 and 2020**

**2021**

	<b><u>NEAFCS</u></b>	<b><u>Awards Fund</u></b>	<b><u>Eliminate Inter- Organization</u></b>	<b><u>Total</u></b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Change in net assets	\$ 163,505	\$ 54,388	\$ -0-	\$ 217,893
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Net realized and unrealized gain on investments	(86,627)	(25,250)	-0-	(111,877)
(Increase) decrease in:				
Accounts receivable	16,425	(13,789)	10,593	13,229
Prepaid expenses	(18,567)	-0-	-0-	(18,567)
Increase (decrease) in:				
Accounts payable	13,546	943	(10,593)	3,896
Deferred revenues	<u>(27,100)</u>	<u>-0-</u>	<u>-0-</u>	<u>(27,100)</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>61,182</u>	<u>16,292</u>	<u>-0-</u>	<u>77,474</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Purchase of investments	(114,920)	(27,604)	-0-	(142,524)
Proceeds from sale of investments	<u>139,396</u>	<u>31,153</u>	<u>-0-</u>	<u>170,549</u>
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>	<u>24,476</u>	<u>3,549</u>	<u>-0-</u>	<u>28,025</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	85,658	19,841	-0-	105,499
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>581,537</u>	<u>130,228</u>	<u>-0-</u>	<u>711,765</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 667,195</u>	<u>\$ 150,069</u>	<u>\$ -0-</u>	<u>\$ 817,264</u>

**NATIONAL EXTENSION ASSOCIATION OF FAMILY  
AND CONSUMER SCIENCES**  
**SCHEDULES OF CASH FLOWS (CONTINUED)**  
**For the Years Ended December 31, 2021 and 2020**

**2020**

	<b><u>NEAFCS</u></b>	<b><u>Awards Fund</u></b>	<b><u>Eliminate Inter- Organization</u></b>	<b><u>Total</u></b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Change in net assets	\$ 196,079	\$ 54,765	\$ -0-	\$ 250,844
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Net realized and unrealized gain on investments	(135,274)	(33,613)	-0-	(168,887)
(Increase) decrease in:				
Accounts receivable	(18,702)	592	(592)	(18,702)
Prepaid expenses	26,225	-0-	-0-	26,225
Increase (decrease) in:				
Accounts payable	(611)	(2,612)	592	(2,631)
Deferred revenues	<u>(58,290)</u>	<u>-0-</u>	<u>-0-</u>	<u>(58,290)</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>9,427</u>	<u>19,132</u>	<u>-0-</u>	<u>28,559</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Purchase of investments	(131,725)	(20,353)	-0-	(152,078)
Proceeds from sale of investments	<u>146,581</u>	<u>10,294</u>	<u>-0-</u>	<u>156,875</u>
<b>NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES</b>	<u>14,856</u>	<u>(10,059)</u>	<u>-0-</u>	<u>4,797</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	24,283	9,073	-0-	33,356
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>557,254</u>	<u>121,155</u>	<u>-0-</u>	<u>678,409</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 581,537</u>	<u>\$ 130,228</u>	<u>\$ -0-</u>	<u>\$ 711,765</u>

## NEAFCS Awards Budget

	2019 Budget	2019 Final Year-End	2020 Budget	2020 Final Year-End	2021 Budget	2021 Final Year-End	2022 Budget	2023 Budget	Notes
<b>Revenues</b>									
Member Dues - Active Affiliates	\$25,500.00	\$26,302.50	\$25,500.00	\$26,265.00	\$22,950.00	\$25,672.50	\$25,500.00	\$25,500.00	
Member Dues - Life Members	\$540.00	\$450.00	\$540.00	\$855.00	\$675.00	\$810.00	\$585.00	\$585.00	
Member Dues - Partner Members	\$135.00	\$120.00	\$120.00	\$165.00	\$120.00	\$120.00	\$135.00	\$135.00	
Member Dues - Student Members	\$30.00	\$15.00	\$15.00	\$7.50	\$7.50	\$15.00	\$15.00	\$15.00	
Awards - Innovation in Programming Award JCEP			\$0.00	\$250.00		\$250.00	\$250.00	\$250.00	
Awards - Dean Don Felker Award	\$0.00	\$300.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	
Awards - Community Partnership Award	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Awards - Clean Homes & Safety	\$0.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Awards - Extension Educator Award	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Awards - Extension Housing Outreach	\$0.00		\$600.00	\$600.00	\$0.00	\$600.00	\$600.00	\$600.00	
Star Donor Program								\$1,000.00	could see revenue up to \$5,000
Silent Auction	\$3,500.00	\$4,447.00	\$3,500.00	\$2,656.22	\$3,700.00	\$3,196.00	\$3,500.00	\$3,500.00	
	<b>\$29,705.00</b>	<b>\$33,384.50</b>	<b>\$30,275.00</b>	<b>\$31,298.72</b>	<b>\$27,452.50</b>	<b>\$31,163.50</b>	<b>\$30,585.00</b>	<b>\$31,585.00</b>	
<b>Expenses</b>									
Scholarship/Grant/Fellow/Award	\$23,525.00	\$21,400.00	\$21,550.00	\$7,240.00	\$20,175.00	\$10,300.00	\$20,175.00	\$21,750.00	Increased by \$1,000 to include 4 Diversity Scholarships @ \$250 each
Postage/Shipping	\$300.00	\$321.03	\$300.00	\$715.01	\$320.00	\$855.67	\$320.00	\$320.00	
Printing/Copying	\$850.00	\$743.87	\$850.00	\$0.00	\$800.00	\$388.71	\$800.00	\$800.00	
Plaques/Certificates	\$2,830.00	\$2,565.21	\$3,000.00	\$2,962.50	\$3,000.00	\$2,895.02	\$3,000.00	\$3,200.00	
Hall of Fame/Friend of NEAFCS Reimbursement Expense	\$0.00	\$839.16	\$650.00	\$0.00	\$200.00	\$0.00	\$1,050.00	\$1,050.00	3 HOF & 1 Friend of NEAFCS (1 hotel night and 1 banquet ticket each)
Supplies/Silent Auction Platform	\$500.00	\$441.10	\$500.00	\$0.00	\$500.00	\$362.14	\$500.00	\$800.00	Increased to include the silent auction platform cost of \$350
Audit/Review and 990 Filing	\$1,500.00	\$1,500.00	\$1,500.00	\$1,950.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,500.00	Based on proposal fees
Bank/Credit Card Fees	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	
	<b>\$29,705.00</b>	<b>\$27,810.37</b>	<b>\$28,550.00</b>	<b>\$12,867.51</b>	<b>\$26,995.00</b>	<b>\$16,801.54</b>	<b>\$27,945.00</b>	<b>\$30,520.00</b>	
<b>Income Over (Under) Expense</b>	<b>\$0.00</b>	<b>\$5,574.13</b>	<b>\$1,725.00</b>	<b>\$18,431.21</b>	<b>\$457.50</b>	<b>\$14,361.96</b>	<b>\$2,640.00</b>	<b>\$1,065.00</b>	

## NEAFCS Operational Budget

	2019 Actual Year-End	2020 Budget Actual Year-End	2020 Budget Actual Year-End	2021 Budget Actual Year-End	2021 Budget Actual Year-End	2022 Budget	2023 Budget	Notes
<b>Revenues</b>								
Member Dues - Active Affiliates	\$176,085.00	\$170,000.00	\$176,100.00	\$153,000.00	\$171,300.00	\$170,000.00	\$170,000.00	1,700 active members
Member Dues - Life Members	\$3,300.00	\$3,600.00	\$5,600.00	\$4,500.00	\$5,400.00	\$3,900.00	\$3,900.00	13 new life members
Member Dues - Partner Members	\$800.00	\$800.00	\$1,000.00	\$800.00	\$900.00	\$900.00	\$900.00	9 partner members
Member Dues - Student Members	\$100.00	\$100.00	\$50.00	\$50.00	\$100.00	\$100.00	\$100.00	2 student members
Membership - Mailing List Rental	\$900.00	\$600.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	
Membership - Marketing Items	\$218.00	\$300.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	merchandise items
Membership - Marketing Items/Anniversary Pins	\$1,760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Membership - Reserve Investment Transfer	\$43,604.00	\$42,500.00		\$43,459.91	\$0.00	\$45,125.12	\$53,213.00	4.5% transfer from reserve investment
<b>Membership Revenue</b>	<b>\$226,767.00</b>	<b>\$217,900.00</b>	<b>\$182,750.00</b>	<b>\$202,009.91</b>	<b>\$178,000.00</b>	<b>\$220,225.12</b>	<b>\$228,313.00</b>	
Annual Session - Member Registrations	\$217,800.00	\$255,000.00	\$112,085.00	\$212,500.00	\$116,190.00	\$201,875.00	\$213,750.00	475 paid @ \$450
Annual Session - Non-Member Registrations	\$20,323.50	\$15,750.00	\$17,240.00	\$14,175.00	\$15,275.00	\$14,175.00	\$14,850.00	27 @ \$550
Annual Session - Student Registrations	\$500.00	\$500.00	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	1 @ \$250
Annual Session - Spouse/Guest, Event Ticket Registrations	\$11,330.00	\$11,375.00	\$0.00	\$10,000.00	\$510.00	\$10,000.00	\$10,500.00	30 @ \$350
Annual Session - FCS Program Leaders Meeting Registrations	\$8,425.00	\$10,500.00	\$0.00	\$7,950.00	\$20.00	\$7,950.00	\$7,950.00	53 @ \$150
Annual Session - In-Depth Workshop Registrations	\$17,435.00	\$13,500.00	\$0.00	\$15,125.00	\$1,495.00	\$13,750.00	\$13,750.00	250 @ \$55
Annual Session - Pre-Conference Workshop Registrations	\$7,770.00	\$8,500.00	\$9,645.00	\$6,800.00	\$2,785.00	\$5,950.00	\$5,950.00	70 @ \$85
Annual Session - Scholarship Transferred from Awards	\$21,400.00	\$21,550.00	\$6,740.00	\$20,175.00	\$9,300.00	\$20,175.00	\$21,750.00	based on 2022 budget with increase to cover Diversity schol.
Annual Session - Hotel Commissions	\$0.00	\$24,268.00	\$0.00	\$16,600.00	\$0.00	\$19,125.00	\$20,428.00	Graduate - 758 rooms at 80% attrition = \$13,189. Hilton - 301 at 70% attrition = \$3,982 Marriott - 260 rooms at 70% attrition = \$3,257
Annual Session - Rebate	\$0.00	\$6,000.00	\$0.00	\$5,900.00	\$0.00	\$0.00	\$0.00	
Annual Session - Exhibit Sales/State Sales Tables	\$19,935.00	\$15,000.00	\$5,393.00	\$15,000.00	\$2,000.00	\$15,000.00	\$15,000.00	16 @ \$500, 5 @ \$1000
Annual Session - Sponsorships	\$9,115.00	\$8,000.00	\$2,150.00	\$7,000.00	\$6,400.00	\$6,500.00	\$6,500.00	
Annual Session - Exhibit Forums	\$1,350.00	\$400.00	\$450.00	\$400.00	\$750.00	\$400.00	\$400.00	4 @ \$100
Annual Session - Advertising / Bag Inserts	\$1,350.00	\$225.00	\$200.00	\$200.00	\$350.00	\$200.00	\$200.00	
Annual Session - Previous Annual Session Carryover	\$28,000.00	\$28,000.00		\$13,000.00	\$0.00	\$28,000.00	\$28,000.00	based on 2022 budget
<b>Annual Session Revenue</b>	<b>\$336,733.50</b>	<b>\$390,568.00</b>	<b>\$154,153.00</b>	<b>\$345,075.00</b>	<b>\$155,075.00</b>	<b>\$343,350.00</b>	<b>\$359,278.00</b>	
<b>Total Budgeted Income</b>	<b>\$563,500.50</b>	<b>\$608,468.00</b>	<b>\$336,903.00</b>	<b>\$547,084.91</b>	<b>\$333,075.00</b>	<b>\$563,575.12</b>	<b>\$587,591.00</b>	
<b>Expenses</b>								
Membership - Graphic Design	\$195.00	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Membership - Postage/Shipping	\$0.00	\$300.00	\$324.37	\$300.00	\$61.68	\$300.00	\$300.00	
Membership - Printing/Copying	\$0.00	\$250.00	\$370.55	\$250.00	\$83.21	\$250.00	\$250.00	
Membership - Supplies	\$3,045.43	\$300.00	\$280.00	\$300.00	\$280.00	\$300.00	\$300.00	
Membership - JNEAFCS	\$1,300.00	\$2,000.00	\$1,300.00	\$1,300.00	\$0.00	\$1,300.00	\$3,500.00	Potential Funds for Review Program and Designer
Membership - Historian/Archival Expense	\$276.11	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	
Membership - Additional Member Benefits	\$21,170.00	\$28,000.00	\$0.00	\$13,000.00	\$0.00	\$28,000.00	\$28,000.00	Based on Annual Session carryover as noted in revenue section
Membership - Representative to JOE	\$0.00	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	\$1,250.00	
Membership - Dues Transfer to Awards	\$26,887.50	\$26,175.00	\$27,292.50	\$23,752.50	\$26,617.50	\$26,235.00	\$26,235.00	1700 x \$15, 13 x \$45, 9 x \$15, 2 x \$7.50
Membership - Management Fees		\$27,840.00	\$27,840.00	\$28,160.00	\$28,159.92	\$28,800.00	\$29,120.00	16%

Membership - Marketing Items	\$0.00	\$300.00	\$1,000.00	\$200.00	\$0.00	\$300.00	\$300.00	
<b>Member Services Expense</b>	<b>\$52,874.04</b>	<b>\$86,775.00</b>	<b>\$58,407.42</b>	<b>\$68,612.50</b>	<b>\$55,202.31</b>	<b>\$86,835.00</b>	<b>\$89,355.00</b>	
Training/Professional Development - Postage/Shipping	\$26.30	\$50.00	\$16.50	\$35.00	\$30.09	\$35.00	\$35.00	
Training/Professional Development - Printing/Copying	\$157.34	\$180.00	\$0.60	\$150.00	\$0.00	\$150.00	\$150.00	
Training/Professional Development - Scholarships	\$8,050.00	\$8,750.00	\$8,750.00	\$8,690.00	\$8,400.00	\$8,500.00	\$8,400.00	21 @ \$400
Training/Professional Development - Supplies	\$0.00	\$100.00	\$37.09	\$50.00	\$0.00	\$50.00	\$50.00	
Training/Professional Development - Travel Reimbursement	\$7,690.10	\$5,000.00	\$3,956.59	\$3,500.00	\$0.00	\$4,000.00	\$4,000.00	based on 4 individuals
Training/Professional Development - Registration/Other Training Fees	\$1,400.00	\$1,400.00	\$1,500.00	\$1,580.00	\$875.00	\$1,700.00	\$1,600.00	4 @ \$400
<b>Training/Professional Development Expense</b>	<b>\$17,323.74</b>	<b>\$15,480.00</b>	<b>\$14,260.78</b>	<b>\$14,005.00</b>	<b>\$9,305.09</b>	<b>\$14,435.00</b>	<b>\$14,235.00</b>	
Public Affairs - Scholarship/Awards/Grants	\$6,000.00	\$5,915.00	\$5,120.00	\$6,000.00	\$5,200.00	\$5,950.00	\$5,950.00	14 @ \$425
Public Affairs - Postage/Shipping	\$0.00	\$60.00	\$17.00	\$50.00	\$33.05	\$35.00	\$35.00	
Public Affairs - Printing/Copying	\$0.00	\$300.00	\$0.00	\$125.00	\$13.80	\$125.00	\$125.00	
Public Affairs - Supplies	\$0.00	\$120.00	\$0.00	\$60.00	\$0.00	\$60.00	\$60.00	
Public Affairs - Awards	\$0.00	\$0.00	\$0.00	\$150.00	\$213.76	\$500.00	\$500.00	HOF & Friend of NEAFCS Awards only
Public Affairs - Travel Reimbursement	\$3,026.01	\$4,500.00	\$465.77	\$3,000.00	\$0.00	\$3,500.00	\$3,500.00	based on 3 individuals
Public Affairs - Registration/Other Training Fees	\$1,280.00	\$1,820.00	\$480.00	\$1,260.00	\$300.00	\$1,275.00	\$1,275.00	3 @ \$425
<b>Public Affairs Expense</b>	<b>\$10,306.01</b>	<b>\$12,715.00</b>	<b>\$6,082.77</b>	<b>\$10,645.00</b>	<b>\$5,760.61</b>	<b>\$11,445.00</b>	<b>\$11,445.00</b>	
Board/Committee - Postage/Shipping	\$0.00	\$400.00	\$0.00	\$200.00	\$0.00	\$200.00	\$150.00	
Board/Committee - Management Fees		\$20,880.00	\$20,880.00	\$21,120.00	\$21,120.00	\$21,600.00	\$21,840.00	12%
Board/Committee - Printing/Copying	\$127.90	\$100.00	\$7.05	\$125.00	\$46.25	\$125.00	\$125.00	
Board/Committee - Supplies	\$140.49	\$1,000.00	\$89.87	\$500.00	\$91.54	\$200.00	\$200.00	
Board/Committee - Travel Reimbursement	\$43,823.15	\$15,500.00	\$12,447.98	\$15,700.00	\$0.00	\$15,500.00	\$18,000.00	winter board, jcep board meeting, additional conferences (AAFCS)
Board/Committee - Registration/Other Training Fees	\$910.87	\$500.00	\$195.00	\$900.00	\$399.00	\$500.00	\$500.00	1 representative to AAFCS
Board/Committee - Meeting Expense	\$722.39	\$700.00	\$117.60	\$700.00	\$0.00	\$700.00	\$1,000.00	
Board/Committee - Officer Volunteer Expense	\$182.63	\$800.00	\$474.15	\$800.00	\$402.47	\$800.00	\$800.00	\$150 per RD and \$50 per VP
Board/Committee - Delegate Packet Printing	\$194.88	\$400.00	\$19.29	\$250.00	\$0.00	\$250.00	\$250.00	
Board/Committee - Committee Programming Expense							\$2,400.00	\$2,000 leadership mentormentee committee, \$400 ambassador committee
<b>Board/Committee Expense</b>	<b>\$46,102.31</b>	<b>\$40,280.00</b>	<b>\$34,230.94</b>	<b>\$40,295.00</b>	<b>\$22,059.26</b>	<b>\$39,875.00</b>	<b>\$45,265.00</b>	
General & Admin - Management Fees	\$171,174.96	\$36,540.00	\$36,540.00	\$36,960.00	\$36,960.00	\$37,800.00	\$38,220.00	\$23,660 admin @ 13%, \$14,560 awards @ 8%
General & Admin - Telephone	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$1,020.00	
General & Admin - Audit/Accounting Fees	\$8,020.69	\$11,500.00	\$11,050.00	\$9,000.00	\$8,500.00	\$9,500.00	\$13,250.00	Based on proposal fees
General & Admin - Web/Technology Fees	\$7,785.39	\$8,000.00	\$8,837.40	\$6,200.00	\$7,587.22	\$8,000.00	\$8,000.00	MemberClicks, Zoom, Sign-Up Genius, Power Director
General & Admin - Postage/Shipping	\$80.20	\$350.00	\$18.60	\$275.00	\$82.30	\$275.00	\$275.00	
General & Admin - Printing/Copying	\$220.45	\$350.00	\$7.80	\$275.00	\$1.80	\$275.00	\$200.00	
General & Admin - Supplies	\$435.67	\$500.00	\$273.98	\$500.00	\$330.09	\$350.00	\$350.00	
General & Admin - IFHE/FCS Alliance	\$0.00	\$800.00	\$0.00	\$1,000.00	\$1,000.00	\$1,700.00	\$1,000.00	AAFCS Alliance Sponsorship (\$1,000)
General & Admin - Insurance	\$2,280.00	\$2,300.00	\$2,362.00	\$2,300.00	\$2,466.00	\$2,500.00	\$2,600.00	general liability, bond, Directors & Officers Insurance
General & Admin - Staff Travel	\$9,585.47	\$1,600.00	\$1,267.18	\$1,500.00	\$0.00	\$1,000.00	\$1,700.00	winter/mid year board meeting only (typically 2 staff attend)
General & Admin - Corporate Filing Fees	\$70.00	\$70.00	\$61.25	\$70.00	\$61.25	\$61.25	\$61.25	
General & Admin - Storage	\$42.72	\$150.00	\$2.76	\$50.00	\$1.57	\$50.00	\$400.00	
General & Admin - Bank/Credit Card Fees	\$12,110.11	\$13,270.00	\$5,932.00	\$12,000.00	\$8,039.96	\$10,000.00	\$10,000.00	
<b>General/Admin Expense</b>	<b>\$212,705.66</b>	<b>\$76,330.00</b>	<b>\$67,252.97</b>	<b>\$71,030.00</b>	<b>\$65,930.19</b>	<b>\$72,411.25</b>	<b>\$77,076.25</b>	
Annual Session - Conference Promo Items	\$2,696.53	\$4,000.00	\$9,000.00	\$4,000.00	\$7,359.98	\$4,000.00	\$6,500.00	neckwall/ets, bags, promo items
Annual Session - Management Fees		\$88,740.00	\$88,740.00	\$89,760.00	\$89,760.00	\$91,800.00	\$91,800.00	51%

Annual Session - Graphic Design Fees	\$1,706.70	\$1,500.00	\$32.50	\$1,500.00	\$910.00	\$1,700.00	\$1,700.00	program book, onsite signage
Annual Session - Photography	\$1,940.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	
Annual Session - Speaker Fees	\$3,790.05	\$6,000.00	\$1,500.00	\$4,500.00	\$1,650.00	\$4,500.00	\$4,500.00	general session, closing keynote
Annual Session - Pre-Conference Workshop Speaker Fees			\$1,980.00	\$1,500.00	\$900.00	\$1,500.00	\$1,500.00	
Annual Session - Honoraria Parliamentarian	\$347.00	\$600.00	\$405.00	\$600.00	\$300.00	\$600.00	\$600.00	
Annual Session - Postage/Shipping	\$1,340.96	\$1,500.00	\$18.50	\$1,500.00	\$10.70	\$1,500.00	\$1,800.00	
Annual Session - Printing/Copying	\$5,150.88	\$6,000.00	\$249.88	\$5,100.00	\$0.00	\$6,000.00	\$6,000.00	All printing including program book
Annual Session - Supplies	\$1,984.03	\$2,000.00	\$157.96	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	
Annual Session - In-Depth Workshops	\$9,184.64	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00	All expenses associated including buses
Annual Session - Board/Committee Food and Beverage	\$1,115.46	\$2,000.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	working meals (reflected in line 96)
Annual Session - Food and Beverage	\$104,149.59	\$165,000.00	\$0.00	\$120,000.00	\$0.00	\$127,000.00	\$120,000.00	includes Welcome and Leadership Event Meals, Life Member and First Time Meals, tax and gratuity
Annual Session - Call for Proposal System	\$4,881.60	\$5,100.00	\$5,100.00	\$5,000.00	\$4,580.16	\$5,100.00	\$5,100.00	
Annual Session - Conference App	\$3,574.00	\$5,000.00	\$3,690.30	\$5,000.00	\$0.00	\$5,300.00	\$0.00	No app.
Annual Session - Welcome Event	\$24,347.80	\$8,000.00	\$0.00	\$6,000.00	\$0.00	\$3,500.00	\$3,500.00	cost for decorations, entertainment, transportation, etc. ONLY
Annual Session - Leadership Event	\$7,567.19	\$2,000.00	\$285.60	\$1,000.00	\$595.00	\$1,000.00	\$1,000.00	cost for decorations, entertainment, etc. ONLY
Annual Session - Life Member Meeting Non Food Related	\$250.00	\$350.00	\$0.00	\$250.00	\$50.00	\$450.00	\$450.00	decorations, etc
Annual Session - First Timers Event Non Food Related	\$104.31	\$200.00	\$0.00	\$150.00	\$275.00	\$350.00	\$350.00	decorations, etc
Annual Session - Audio Visual	\$31,882.64	\$33,000.00	\$12,764.06	\$33,000.00	\$683.21	\$35,000.00	\$36,000.00	includes \$8,400 event fees for convention center
Annual Session - Host Affiliate Rebate	\$0.00	\$0.00	\$0.00	\$2,000.00	\$3,000.00	\$0.00	\$0.00	Expensed out of restricted funds for 2023
Annual Session - Insurance	\$913.66	\$1,125.00	\$982.66	\$1,125.00	\$0.00	\$1,125.00	\$1,125.00	Expo Cancellation
Annual Session - Board Travel Reimbursement		\$24,000.00	\$0.00	\$20,500.00	\$420.47	\$18,600.00	\$18,600.00	Annual Session travel for current year
Annual Session - Planning Visit Travel Reimbursement		\$3,500.00	\$566.40	\$2,200.00	\$151.97	\$1,000.00	\$1,500.00	Conference Planner, VP of PD and Liaisons
Annual Session - Staff Travel Reimbursement		\$4,300.00	\$0.00	\$6,000.00	\$0.00	\$5,500.00	\$6,000.00	Annual Session travel for current year
Annual Session - Staff Site Selection Travel Reimbursement		\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	
Exhibit Expense - Exhibit Hall Setup Fee	\$7,158.94	\$10,000.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	\$11,000.00	vendor for exhibit hall setup - transitioning to table tops only
Exhibit Expense - Gifts/Refreshments	\$192.61	\$250.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	
Exhibit Expense - Postage/Shipping	\$180.29	\$100.00	\$0.00	\$150.00	\$0.00	\$50.00	\$50.00	
Exhibit Expense - Printing/Copying	\$169.28	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	
Exhibit Expense - Graphic Design Fee	\$325.00	\$350.00	\$325.00	\$0.00	\$292.50	\$325.00	\$325.00	
<b>Annual Session Expense</b>	<b>\$214,953.16</b>	<b>\$385,965.00</b>	<b>\$125,797.86</b>	<b>\$333,885.00</b>	<b>\$110,938.99</b>	<b>\$336,850.00</b>	<b>\$332,350.00</b>	
<b>Total Budgeted Expense</b>	<b>\$554,264.92</b>	<b>\$617,545.00</b>	<b>\$306,032.74</b>	<b>\$538,472.50</b>	<b>\$269,196.45</b>	<b>\$561,851.25</b>	<b>\$569,726.25</b>	
<b>Income Over (Under) Expense</b>	<b>\$9,235.58</b>	<b>-\$9,077.00</b>	<b>\$30,870.26</b>	<b>\$8,612.41</b>	<b>\$63,878.55</b>	<b>\$1,723.87</b>	<b>\$17,864.75</b>	



# NEAFCS Bylaws

*Approved on September 16, 2020, Amended and Approved on November 4, 2021*

## ARTICLE I – Name and Objectives

**Section 1.** The name of this corporation is the National Extension Association of Family and Consumer Sciences, hereinafter known as the Association.

**Section 2.** The articles of incorporation are registered in the State of Florida.

**Section 3.** In providing for a national professional organization, the following objectives are:

1. Promote professional growth and development by:
  - a Providing for and recognizing leadership and achievement.
  - b Awarding financial support for professional study.
  - c Exchanging effective educational methodologies.
  - d Encouraging members to conduct research and to use research-based information in programming.
2. Prioritize programs that meet current social needs and national concerns affecting families and communities.
3. Communicate present and potential contributions of Extension Educators.
4. Seek support for programs that benefit families/individuals and enhance the profession.
5. Provide experiences that strengthen the state/territory affiliate.

## ARTICLE II — Membership

The Association is committed to the involvement of all its members regardless of race, ethnicity, color, gender, age, religion, national origin, disability, veteran status, or sexual orientation. As stated in the affirmative action plan, all members will be encouraged to participate in programs and activities and take leadership roles in the Association, according to their membership classification.

The classifications for membership shall be: Active, Associate, Life, Partner, and Student.

### Section 1 — Active Member

1. Active Members are:
  - a. Extension employees working in any capacity with family and consumer sciences, have a minimum of a bachelor's degree, belong to their state/territory affiliate of Extension Educators, who upon payment of dues, may become an Active Member of NEAFCS.
  - b. Extension employees working in any capacity with family and consumer sciences, have a minimum of a bachelor's degree, but located where there is no affiliated state/territory affiliate or no state/territory affiliate which will allow their membership. Upon payment of annual dues directly to the Association they may become an Active Member of NEAFCS.

2. Active Members shall be granted full rights and privileges:

- a. They may receive awards, fellowships, and grants.
- b. They may serve on committees or chair committees, serve as voting delegates, or hold elected office.
- c. They shall receive the NEAFCS Annual Session registration information.
- d. They shall be granted access to NEAFCS.org, which includes publications and other resources, upon payment of dues.
- e. They may submit proposals to present at NEAFCS Annual Sessions through the Program Review Process.
- f. They may submit articles for publication in the Journal of NEAFCS.
- g. They may attend and submit proposals to present NEAFCS webinars.

## **Section 2 — Associate Member**

### 1. Associate Members are

- a. Extension employees working in any capacity with family and consumer sciences, less than a bachelor's degree, belong to their state/territory affiliate of Extension Educators, who upon payment of dues, may become an Associate Member of NEAFCS.
- b. Extension employees working in any capacity with family and consumer sciences, less than a bachelor's degree, but located where there is no affiliated state/territory affiliate or no state/territory affiliate which will allow their membership. Upon payment of annual dues directly to the Association they may become an Associate Member of NEAFCS.

### 2. Associate Members shall be granted the following rights and privileges:

- a. They may receive awards, fellowships, and grants as a team member with Active Members and Life Members but not as an individual.
- b. They may serve on committees.
- c. They shall not be eligible for elected office, serve as committee chairs, or serve as voting delegates.
- d. They shall receive the NEAFCS Annual Session registration information. They shall pay registration fees at a reduced rate for the Annual Session. The NEAFCS Board in consultation with the Annual Session Planning Committee will determine the reduced rate.
- e. They shall be granted access to NEAFCS.org, which includes publications and other resources, upon payment of dues.
- f. They may submit proposals to present at NEAFCS Annual Sessions through the Program Review Process.
- g. They may submit articles for publication in the Journal of NEAFCS.
- h. They may attend and submit proposals to present NEAFCS webinars.

~~1. Associate Members are individuals meeting the requirements for an Active Member, but located where there is no affiliated state/territory affiliate or no state/territory affiliate which will allow their membership. Upon payment of annual dues directly to the Association they may become an Associate Member of NEAFCS.~~

~~2. Associate Members shall be granted full rights and privileges:~~

- ~~a. They may receive awards, fellowships, and grants.~~

- ~~b. They may serve on committees or chair committees, serve as voting delegates, or hold elected office.~~
- ~~c. They shall receive the NEAFCS Annual Session registration information.~~
- ~~d. They shall be granted access to NEAFCS.org, which includes publications and other resources, upon payment of dues.~~
- ~~e. They may submit proposals to present at NEAFCS Annual Sessions through the Program Review Process.~~
- ~~f. They may submit articles for publication in the Journal of NEAFCS.~~
- ~~g. They may attend and submit proposals to present NEAFCS webinars.~~

### **Section 3 — Member in Transition**

- ~~1. Members in Transition are individuals who have been employed in any capacity with family and consumer sciences programming, who have a minimum of a bachelor's degree, and who have been members of NEAFCS, but have currently been furloughed, placed on temporary work assignment, are working in a part-time role, or are on a leave of absence. They may maintain membership in the State Affiliate and the National Extension Association of Family and Consumer Sciences. A member could stay in this membership category for a maximum of five years and then pay dues to become a Life Member.~~
- ~~2. Members in Transition shall be granted the following rights and privileges:~~
  - ~~a. They may receive awards, fellowships, and grants as a team member with Active Members, Associate Members and Life Members but not as an individual.~~
  - ~~b. They may serve on committees or chair committees, serve as voting delegates, or hold elected office unless on an extended leave of three months or longer.~~
  - ~~c. They shall receive the NEAFCS Annual Session registration information. They shall pay registration fees at the same rate as Active Members.~~
  - ~~d. They shall be granted access to NEAFCS.org, which includes publications and other resources, upon payment of dues.~~
  - ~~e. They may submit proposals to present at NEAFCS Annual Sessions through the Program Review Process.~~
  - ~~f. They may submit articles for publication in the Journal of NEAFCS.~~
  - ~~g. They may attend and submit proposals to present NEAFCS webinars.~~

### **Section 5-3 — Life Member**

- 1. Life Members are any former Extension employees who have been an Active Member, ~~Associate Member, or Member in Transition~~ of the Association for at least 5 years. They will be granted life membership upon payment of a one-time fee to the Association.
- 2. Life Members shall be granted the following rights and privileges:
  - a. They may receive awards, fellowships, and grants.
  - b. They may serve on committees, serve as committee chairs or hold elected office.

- c. They may serve as voting delegates, when a state/territory affiliate lacks sufficient delegates to the Annual Business Meeting.
- d. They shall receive the NEAFCS Annual Session registration information. They shall pay registration fees at the same rate as Active Members unless a special rate for Life Members is established.
- e. They shall be granted access to NEAFCS.org, which includes publications and other resources, upon payment of dues.
- f. They may submit proposals to present at NEAFCS Annual Sessions through the Program Review Process.
- g. They may submit articles for publication in the Journal of NEAFCS.
- h. They may attend and submit proposals to present NEAFCS webinars.

#### **Section 6-4 — Partner Member**

1. Partner Members are individuals with a bachelor's degree working in an education/corporate/business field related to the work of Extension Educators. They may become a Partner Member, upon payment of full dues to the National Office.
2. Partner Members shall be granted the following rights and privileges:
  - a. They may receive awards, fellowships, and grants as a team member with Active Members, ~~Associate Members~~, and Life Members, but not as an individual.
  - b. They may serve on committees.
  - c. They shall not be eligible for elected office, serve as committee chairs, or serve as voting delegates.
  - d. They shall receive the NEAFCS Annual Session registration information. They shall pay registration fees at the same rate as Active Members.
  - e. They shall be granted access to NEAFCS.org, which includes publications and other resources, upon payment of dues.
  - f. They may present webinars on non-commercial topics (guidelines similar to the guidelines for exhibitor forum).

#### **Section 7-5 — Student Member**

1. Student Members are undergraduate or graduate students who are enrolled in a university, college, or other educational setting, studying family consumer sciences or related field with an interest in Extension Education as a future career, and not currently employed by Extension. Student members may seek membership in NEAFCS by paying the designated dues amount to the state treasurer in the state of the school they are attending and one-half national dues to National treasurer. Membership may be obtained by submitting a student status statement verifying their student status.
2. Student Members shall be granted the following rights and privileges:
  - a. They may receive awards, fellowships, and grants as a team member with Active Members, ~~Associate Members~~, and Life Members but not as an individual.
  - b. They may serve on committees.

- c. They shall not be eligible for elected office, serve as committee chairs, or serve as voting delegates.
- d. They shall receive the NEAFCS Annual Session registration information. They shall pay registration fees at a reduced rate for the Annual Session. The NEAFCS Board in consultation with the Annual Session Planning Committee will determine the reduced rate.
- e. They shall be granted access to NEAFCS.org, which includes publications and other resources, upon payment of dues.
- f. They may submit proposals to present at NEAFCS Annual Sessions through the Program Review Process.
- g. They may submit articles for publication in the Journal of NEAFCS.
- h. They may attend and submit proposals to present NEAFCS webinars.

### **ARTICLE III — Dues and Fees**

**Section 1.** The dues for annual membership in the Association shall be established by the voting delegates at the annual business meeting of the Association. Proposed changes in dues shall be made known 30 days prior to the Annual Session at which the vote is to be taken.

**Section 2.** Each state/territory affiliate shall remit to the Association by the established date the amount of annual dues for each eligible individual requesting membership in the Association.

**Section 3.** Any increase in dues voted upon at an Annual Session shall become effective with the next membership year following the Annual Session in which the vote was taken.

**Section 34.** An Associate Member shall pay State dues and one-half of the current National Association dues. ~~directly to the Association the established amount of annual dues on or before the established date.~~

~~**Section 4.** Any increase in dues voted upon at an Annual Session shall become effective with the next membership year following the Annual Session in which the vote was taken.~~

**Section 5.** The one-time fee for life membership shall be three times the amount of dues assessed for Active Members.

**Section 6.** Any former Extension employee who has been an Active Member of the Association for at least 5 years or retiring~~Any Extension employee who is retiring and assuming a part time position,~~ may choose to pay Active Member dues until fully retired or pay the one-time Life Member dues of three times the current dues at the time they leave Active Member ~~or Member in Transition status.~~

~~**Section 7.** Member in Transition shall pay State dues and one half of the current National Association dues.~~

**Section 97.** Partner Member shall pay directly to the NEAFCS Treasurer the established amount of dues, to be the same as Active Members.

**Section 108.** Student Member shall pay State dues and one half of the current National Association dues.

## **ARTICLE IV — Officers**

**Section 1.** The elected officers of the Association shall be President, President-Elect, Vice President for Public Affairs, Vice President for Member Resources, Vice President for Awards and Recognition, Vice President for Professional Development, Secretary, Treasurer, and Immediate Past President.

### **Section 2. — Qualifications**

1. No member may serve more than one term in the same elective office nor serve more than five years on the Executive Board, except in the case of election to the office of President-Elect.
2. Specific qualifications for each office shall be listed in the Policies and Procedures.

### **Section 3 — Term of Office**

1. The President-Elect shall be elected annually to serve for one year as President-Elect and shall serve the following year as President or until a successor has been elected.
2. The Vice President for Member Resources, Vice President for Professional Development and Secretary shall be elected in the even years to serve a term of two years or until a successor has been elected.
3. The Vice President for Public Affairs, Vice President for Awards and Recognition and Treasurer shall be elected in the uneven years to serve a term of two years or until a successor has been elected.
4. All officers shall assume their duties at the close of the Annual Session at which they are elected upon signing the NEAFCS Code of Conduct and the NEAFCS Conflict of Interest and Non-Disclosure Policy.
5. At the end of the President's term, the President will serve as the Immediate Past President for one year.

### **Section 4 — Vacancy of Office**

1. A vacancy in the office of President shall be filled by the President-Elect.
2. In the event of a vacancy in the office of the President-Elect, the Executive Board shall appoint the Vice President for Public Affairs as acting President-Elect for the unexpired term. The acting President-Elect shall assume the duties and powers of the office of President-Elect, except that the acting President-Elect shall not

- automatically succeed to the office of President. In years when the President-Elect has been appointed by the Executive Board, both a President and President-Elect shall be elected for the following year. The acting President-Elect shall be eligible for election to either position.
3. In the event of vacancies in the offices of President and President-Elect, the Vice President for Public Affairs shall succeed to the office of the President for the unexpired term. In addition, the individual shall be eligible to seek election to the office of President or President-Elect the following year. The vacancy thus created in the office of Vice President for Public Affairs and any other vacancy, shall be filled by a ballot vote of the Executive Board.
  4. In the event of a vacancy in the office of Immediate Past President, the vacancy shall be filled by the most recent Past President.
  5. A vacancy in any office by resignation, removal, disqualification or otherwise, as not already noted in the Bylaws, may be filled by the Executive Board, by affirmative vote of a majority of aforementioned board members, for the unexpired portion of the term.

## **ARTICLE V — Regional Directors - Duties and Election**

**Section 1.** The state/territory affiliates are divided into four regions: Central, Eastern, Southern and Western. Each region shall be represented on the Executive Board of the Association by a Regional Director who shall serve a two-year term or until a successor has been elected.

**Section 2.** The Regional Director shall be the liaison between the Executive Board and the state/territory affiliates and members in the region.

**Section 3.** An individual may serve one term in the office of Regional Director. Regional Directors for the Central and Southern regions shall be elected in uneven years by the voting delegates in their respective regions. Regional Directors for the Eastern and Western regions shall be elected in even years in their respective regions. The offices of Regional Director shall be assumed at the close of the Annual Session at which they are elected upon signing the NEAFCS Code of Conduct and the NEAFCS Conflict of Interest and Non-Disclosure Policy.

**Section 4.** In the event of a vacancy, the Association President shall conduct a regional election.

## **ARTICLE VI — Executive Board - Membership and Duties**

**Section 1.** The Executive Board consists of the elected officers, Regional Directors, and the Immediate Past President.

**Section 2.** The Executive Board meets prior to and following the Annual Session, in the winter and in the spring. Additional meetings of the Executive Board may be called at the

discretion of the President or by a majority of the members of the Executive Board. Each officer shall receive advanced notification of such interim meeting.

**Section 3.** The duties of the Executive Board are to set deadlines, formulate policy, transact business of the Association, and keep membership informed.

**Section 4.** The Executive Board may conduct business by mail or electronically when necessary. A report of any such action taken shall be verified and made a part of the minutes at the next meeting of the Executive Board.

**Section 5.** The Executive Board approves the dates and locations of Annual Sessions.

**Section 6.** The financial records of the Association shall be audited annually and results shall be printed in the Annual Session Business Meeting Packet.

## **ARTICLE VII — National Officers - Nomination and Election**

**Section 1.** All applications for office must be filed with the National Nominating Committee Chair by the established date.

**Section 2.** The Immediate Past President shall serve as Chair of the National Nominating Committee. At the regional meetings during the Annual Session, each region shall elect representatives to serve on the National Nominating Committee.

**Section 3.** The Nominating Committee shall present a double slate of officer candidates for each office whenever possible.

**Section 4.** Nominations may be made from the floor provided nominees meet the qualifications for that office and provide credentials and letters of support as required. These must be submitted to the National Nominating Committee Chair prior to the pre-Annual Session board meeting.

**Section 5.** Election of officers shall be held during the Annual Business meeting; with the exception of Regional Directors, which shall be held during Regional Business meetings. Voting shall be by ballot. In the event there is only one nominee for an office, the election may be by voice.

**Section 6.** Nominations for Regional Director may be made from the floor provided the nominees meet the qualifications and provide credentials and letters of support to the National Nominating Committee Chair prior to the pre-Annual Session board meeting.

## **ARTICLE VIII — Committees**

**Section 1.** The standing committees are Bylaws, Finance and Nominating.

**Section 2.** Additional committees may be established by the Executive Board.

**Section 3.** Terms of service, qualifications, methods of appointment and composition of



committees shall be established by the Executive Board.

## **ARTICLE IX — Meetings**

**Section 1.** There shall be an annual business meeting of the Association held during the Annual Session.

**Section 2.** There shall be an Educational Awards Fund meeting of the Association to be held during the Annual Session.

**Section 3.** The official call to the annual business meeting shall be published in the NEAFCS official publication.

**Section 4.** A majority of the voting delegates and the Executive Board in attendance shall constitute a quorum.

**Section 5.** The minimum number of voting delegates per state/territory shall be two. Voting delegates are based on the number of Active Members, ~~Associate Members, and Members in Transition~~ whose dues are paid to the Association as of August 1 of the current year. Each state/territory affiliate shall designate members to serve as voting delegates according to following chart.

<b>No. of Members</b>	<b>No. of Delegates</b>
1-62	2
63-87	3
88-112	4
113-137	5
138-162	6
163-188	7

189-214	8
215-240	9
241-266	10
267-292	11
293-318	12
319-344	13

~~**Section 6.** Associate Members as a group may be represented by voting delegates on the same basis as state/territory affiliates (see Chart Article IX Section 5). Associate voting delegates are based on the number of members whose dues are paid to the Association as of August 1 of the current year.~~

**Section 76.** Executive Board members have voting privileges at all meetings of the Executive Board, Annual Business Meeting, and Awards Fund Meeting.

**Section 87.** The President, with the approval of the Executive Board, may call a special session of the Association and/or conduct business by mail or electronically as necessary.

**Section 98.** In case of a national emergency, major health crisis, or other major event, the President, with the approval of the Executive Board, may cancel and/or change the format of Annual Session. Members shall be notified.

## **ARTICLE X — Awards**

**Section 1.** Awards and fellowships shall be made available through this Association for

graduate study and/or professional improvement. The Executive Board shall administer these awards and fellowships, appoint committees to review applications and to select recipients.

**Section 2.** The Executive Board shall have the authority to accept donations of money and other property for the Educational Awards Fund under the Section 501-C3 of the Internal Revenue Code. All such donations are tax deductible for the donor. Assets for awards and fellowships shall be accounted for separately in the Educational Awards Fund.

#### **ARTICLE XI — Publications**

The Association will publish a regular newsletter and an annual peer reviewed research journal.

#### **ARTICLE XII — Removal of a Board Member**

Any individual who serves as an Officer may be removed by a two-thirds vote of the Executive Board, at any duly held Executive Board meeting, or electronic ballot (with the vote count audited by at least three officers). Removal from office can occur based on general misconduct, neglect, refusal to perform duties, prejudice to good order, or abusing authority beyond what is delegated by the bylaws, policies, or IRS duty of care regulations for not-for-profit organizations. The vote of the Executive Board shall be written ballot, whether it occurs at an in-person meeting or by electronic ballot. The individual in question shall be afforded an opportunity to present a statement “in defense” depending on the format in which the vote is taken. A majority vote of the Executive Board will determine if such statement can occur in person or in writing, or both. If the Executive Board votes to remove an officer, it is effective immediately.

#### **ARTICLE XIII — Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws, the standing rules, the special rules of order and the policies of the Association.

#### **ARTICLE XIV — Fiscal Year**

The Fiscal Year of the Association will be determined by the Executive Board and will be noted in the NEAFCS Policies and Procedures.

#### **ARTICLE XV — Amendments**

**Section 1.** These bylaws may be amended at any meeting of the Association by a vote of two-thirds of the voting delegates present and voting.

**Section 2.** Notice of proposed amendments shall be given by mail, electronic communication or through one of the official publications of the Association not later than 30 days prior to the annual business meeting.

#### **ARTICLE XVI — Dissolution of Association**

On the dissolution of the Association, the entire net assets remaining after the payment of

any and all liabilities and obligations of the Association shall be transferred to such association or associations organized exclusively for charitable, educational or scientific purposes as shall at the time qualify as exempt association or associations under Section 501-C3, which is other than a foundation exempt under Section 509(a) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law).

# Bylaws Amendments

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The proposed Bylaws changes are recommended by the NEAFCS Bylaws Committee.

The proposed Bylaws changes have been reviewed by the Bylaws committee and the NEAFCS National Board to present to membership.

## Article II – Membership

With an intent of being a welcoming and inclusive organization and creating membership opportunities similar to other Extension national organizations as well as Family and Consumer Sciences organizations, the Active Member and Associate Member classifications have been modified. A new Associate Member classification has been created.

1. Section 1, Part 1 – The Active Member classification is being expanded to include those who are currently Active Member and Associate Members (Extension employees working in any capacity with family and consumer sciences, with a minimum of a bachelor's degree).
2. Section 2, Parts 1 & 2 – The committee is proposing creating a new Associate Member classification. The committee feels there is a potential segment of the profession that is left out of the current membership classifications. The majority of other National Extension organizations do not have a degree requirement for membership. Currently Extension employees without a bachelor's degree are not eligible for NEAFCS membership. The committee feels this is an opportunity to increase membership and provide these new members the same rights and privileges as a Student Member.
3. Section 3 – Member in Transition classification has been removed due to infrequent use since its creation. Any member currently using this classification will be notified how to continue membership.
4. The Sections following Section 3 were adjusted due to its removal.
5. New Proposed Section 35, Part 1 – Former Extension employees who have been Associate Members and etive Members in Transition have able to transition to Life Members. ~~The committee is proposing that Associate Members and Members in Transition also be able to become Life Members. The committee feels that it is important to provide an opportunity to keep these members involved in the association. With the new proposed Associate Member category, these members will not be able to transition to Life Members, however the old Associate Members, now grouped in with Active Members can still receive Life Membership. Members in Transition have been removed completely as noted above.~~

## Article III – Dues and Fees

1. Section 3 – This was moved from up from #4 to #3. No verbiage change.
2. Section 4 – Specifies the dues rate to be paid by the Associate Member classification.
3. Section 6 – For clarity, repeated the exact same wording as used in the membership classification section.
4. Section 7 – Removed.

# NEAFCS 2022 Slate of National Office Candidates

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***Dianne Gertson, Immediate Past President & National Nominating Committee Chair***

The NEAFCS National Nominating Committee is pleased to present the following slate of officers for your consideration. The committee worked hard to contact these candidates and provide the encouragement and information needed to secure their applications. We believe you will find them all highly qualified. Please remember that we have a no campaigning for office policy!

The Eastern and Western Regional Director candidates will give their three-minute speeches and be elected by voting delegates during their respective Regional Awards & Business Meetings on Tuesday, September 13 from 11 AM - 1 PM. All other candidates will give their speeches during Opening Session on Monday, September 12 from 3:00 PM - 5:30 PM. They will be elected by voting delegates during the NEAFCS Annual Business Meeting on Wednesday, September 14 from 2:00 PM - 4:00 PM ET.

If you are a voting delegate for your Affiliate, it is your responsibility to read through these position statements. Encourage others in your affiliate to do the same, and decide as an Affiliate which candidate you support for office. Candidate applications are available for review below.

## **President-Elect - Rick Griffiths, NM**

[Click here to view full application.](#)

### **Why would you like to be a candidate for this office?**

It has been an honor and a privilege to have been able to serve on the NEAFCS National Board as the Western Regional Director. Through this experience, I have had the opportunity to work with and be mentored by truly outstanding leaders. I would like to help carry on the tradition of NEAFCS leadership empowering members to address the many challenges our profession faces.



As President, I would like to spotlight the many Member Benefits the Association offers from its professional development, leadership development, awards, research and publishing to opportunities to serve as reviewers and networking and collaborating with colleagues. Many of Association's benefits are under-utilized, and I would like to encourage members both new and seasoned to take advantage of the full array of opportunities NEAFCS provides.

Over the past two years, NEAFCS has faced unprecedented challenges, and accomplished extraordinary feats. The accomplishments our organization has achieved were due to our previous Leadership allowing the mission and vision of NEAFCS to guide them. As well as asking the question, what is in the best interest of the membership?

As we move forward, NEAFCS will continue to face challenges as we establish a new normal. If elected president-elect, I will strive to follow in their example to empower NEAFCS members, focus on achieving our shared mission and vision, always keeping an open mind, and keep asking what is in the best interest of the membership?

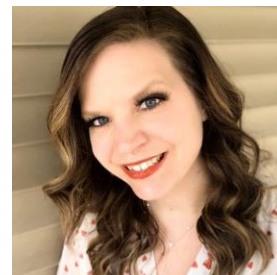
**If you were elected, what would be your top priority/goal for your term?**

If I were elected to this post my top priority would be to continue the work of empowering the NEAFCS membership, as it guides our association to meet the challenges of today and the uncertainty of tomorrow.

NEAFCS is a member led organization, its strength comes from its members. As Association Leadership we need to recognize our current State Affiliate and Committee Leaders and work to develop new leaders to guide our association into the future. We must also remain open to new ideas and ways of doing things that help us achieve our mission.

**Secretary - Lisa Peterson, IL**

[Click here to view full application.](#)

**Why would you like to be a candidate for this office?**

For the last two years, I have been more intentional about increasing my involvement in NEAFCS through committee work. As part of the pilot workgroup that developed the Leadership Experience, I have thoroughly enjoyed embracing my creativity in developing a curriculum virtual binder, writing fact sheets about the national committees, and handling the marketing and promotion of the program. Serving as the secretary for NEAFCS is a fantastic opportunity for me to continue to grow as a leader while giving back to our national affiliate. I take pride in my attention to detail, dependability, and finding creative and innovative ways to communicate about our phenomenal and unique organization.

**If you were elected, what would be your top priority/goal for your term?**

The newsletter would be a top priority and ensure we are providing members with current and intriguing information about topics within the Family and Consumer Sciences field and highlighting the amazing work of all the state affiliates. Additionally, I would also like to evaluate the most effective ways members would like to receive information, and any suggestions they have for the newsletter. I am also intrigued by the ambassador program within NEAFCS and potentially partner with the mentoring and leadership committee to further advocate for NEAFCS.

**Vice President for Member Resources - Gina Lucas, MO**

[Click here to view full application.](#)

**Why would you like to be a candidate for this office?**

As the chair of the Mentoring & Leadership Committee, I received immeasurable support from our VP of Member Resources, Michelle Wright. The committee received all of the tools we needed to create the NEAFCS Leadership Experience. However, we were also allowed to do the work ourselves. We were given permission to be creative – to try new things. Michelle was always a friendly face, there to offer her guidance and encouragement. This allowed each member of our team to grow personally and professionally, as we developed a program to assist our peers in growing personally and professionally. I would love to now give back by offering this same guidance and support to each of the Member Resources committees. I

would love to learn from each of my committees, what they hope to accomplish and what tools they may need. I would then communicate their achievements and express their needs to the NEAFCS board.

**If you were elected, what would be your top priority/goal for your term?**

NEAFCS membership delivers the opportunities an Extension professional needs to be successful in their career. Need to be published? We have the Journal of NEAFCS— and resources to help you learn how to write and judge scholarly articles. Need to be recognized? We have awards that represent every sector of the FCS Extension profession. Need support? We have virtual Connecting with Colleagues opportunities as well as national Annual Session events to facilitate multi-state relationships. Want to present nationally? As a member, you can present a webinar, a concurrent session, an ignite session or a poster session. Need leadership experience? There are opportunities from the committee level through board level to serve your profession and demonstrate your leadership abilities. The resources available for NEAFCS members goes on and on. And yet, we must work to attract new and retain existing members. Many join and never realize what is at their fingertips. My top priority as VP of Member Resources will be to broadcast how NEAFCS is a professional game-changer. As Extension, we understand communicating value by showing impact is foundational to our work. At NEAFCS, I will help us do the same – communicate our value to our members by showing real impact.

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**Vice President for Professional Development - Marcia Parcell, IN**

[Click here to view full application.](#)

**Why would you like to be a candidate for this office?**

I truly believe that it is important to be engaged in professional organizations and leadership roles. I know I will grow personally and professionally in this office. As a lifetime learner, I value professional development as a tremendous benefit of NEAFCS. I realize NEAFCS is working to provide professional development that enhances the skills and competencies of our members in new and creative ways to use technology and social media. I look forward to the opportunities to learn about cutting edge education that can better the lives of individuals throughout the United States through Extension programs. I look forward to sharing these professional development opportunities with all members of NEAFCS.



**If you were elected, what would be your top priority/goal for your term?**

My top priority will be to provide members with more professional development opportunities, enhancing their professional skills and competencies throughout the year. Another priority will be to provide professional development to encourage members to practice self-care regularly. My goal is to have successful professionals and healthy individuals through my leadership as the Vice President of Professional Development.



## Eastern Region Director - Jesse Kettermann, MD

[Click here to view full application.](#)

### Why would you like to be a candidate for this office?

As an Extension professional, it is my responsibility to give back. In this case it would be the professional organization which supports my work. I have been in several state affiliate leadership positions including president. At this point, my next step would be the Eastern Regional Director.

### If you were elected, what would be your top priority/goal for your term?

My top priority would be to identify opportunities to collaborate within the region.



## Western Region Director - Dianne Christensen, NM

[Click here to view full application.](#)

### Why would you like to be a candidate for this office?

I very much enjoyed my term as the President of the New Mexico State affiliate last year and I would like to serve the western state affiliates at the national level. I value using my relational, leadership, and organizational skills to serve others and move an organization forward in meeting their goals and objectives. Last year, under my leadership, it was fulfilling to see our annual goals realized. Officers and members were more connected relationally and professionally through communication and team building via regular zoom meetings. It was gratifying to see our affiliate submit strong NEAFCS awards and session/poster submissions. Our members served as award judges for the state and nationally. They were also active in national NEAFCS committees. Our membership had good attendance at the national conference, JCEP, and PILD.



The position of the Western Regional Director is that of a liaison between the national Board and the state affiliate presidents. It would be a privilege to use my leadership skills to serve them in being effective and impactful in reaching their own state affiliate goals through strong and regular communication from the national Board. I would also value influencing more participation in national NEAFCS positions from members by providing information on the opportunities. I would be responsive to questions and concerns raised by the presidents and communicate the needs of the Board, as well.

Having experience in planning and executing a number of large conferences, I would enjoy being part of the JCEP ELC planning committee.

### If you were elected, what would be your top priority/goal for your term?

My top priority, if elected as Western Regional Director, would be strong and timely communication between the Board and the state affiliate presidents in the western region. I would make attendance at all Board meetings a priority and utilize my organizational abilities to communicate with the affiliates quickly and efficiently. I would also prioritize addressing any needs from the western affiliate presidents as well as from the Board.





## *National Extension Association of Family & Consumer Sciences*

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### **National Extension Association of Family and Consumer Sciences**

#### **Annual Business Meeting**

**Thursday, November 4, 2021**

#### **Virtual Annual Session**

President Dianne Gertson called the 2021 NEAFCS Annual Business meeting to order at 2:12 p.m. CT.

#### **Parliamentary Procedures**

Parliamentarian Rosemary Seghatoleslami explained the parliamentary procedures for the Business Meeting.

#### **Credentials Report**

Lorrie Coop, Southern Regional Director, reported 108 delegates present, including 13 board members and 113 members at large. A two-thirds vote is 72 and a majority vote is 54.

Lorrie Coop moved that the roll of delegates hereby submitted be the official roll of voting delegates of the Annual Business Meeting. As the motion came from the committee, no second was needed. Motion carried.

Dianne Gertson, President, declared that the credentialed members were the official voting delegates for the meeting.

#### **Adoption of Meeting Rules**

Kate Shumaker recommended that the meeting rules not be read as the rules had been distributed before the meeting and read during the Educational Awards Fund Meeting. No objections were made.

On behalf of the rules committee, Kate Shumaker moved for the adoption of the Annual Business meeting rules as printed. As the motion came from committee, no second was needed. Dianne Gertson called for discussion. No discussion. An electronic ballot was sent to delegates to approve the rules as presented. Two-thirds affirmative votes were received. Motion carried.

#### **Adoption of Agenda**

Kate Shumaker moved, on behalf of the rules committee, for the adoption of the agenda. As the motion came from the committee, no second was needed. Dianne Gertson called for discussion. No discussion. Motion carried.

#### **Appointment of Committee to Approve Minutes of the Annual Business Meeting**

President Dianne Gertson appointed the following reviewers of the 2021 minutes: Mary Blackburn (CA), Karla Belzer (IL), Mindy McCulley (KY), and Beverly Jackey (MD).

#### **2020 Annual Business Meeting Minutes Review**

Kate Shumaker, Secretary, shared that the minutes from the 2020 Annual Business Meeting were reviewed and approved by Mary Snow (CO), Demarcus Sneed (IN), Kathleen Splane (DE), and Apriell Burgess (AL). Copies were made available to all voting delegates and were posted to the NEAFCS website.

### **Financial & Audit Reports**

Barb Wollan, Treasurer, presented the NEAFCS balance sheet ending July 31, 2021, on page 30 of the business meeting packet. Total Association assets on July 31 were \$2,026,364.32. Of that amount \$705,579.12 was held in the checking account at SunTrust Bank and the remaining \$1,320,785.20 was invested with TD Ameritrade.

A full and complete audit was conducted for the 2019 year. By policy, this occurs once every three years, with careful review by an outside auditing company taking place each of the two intervening years. The auditors found the Association's records, documentation, and accounts to be in good order and the financial statements were clear and consistent.

Dianne Gertson called for discussion. No discussion. The 2020 Audit had been approved by the Executive Board. This report is available on the NEAFCS website.

### **Adoption of the 2021 Operating Budget**

Barb Wollan, Treasurer, presented the proposed 2022 NEAFCS budget on pages 42-44 in the business meeting packet. The following two line items were highlighted and listed under 'revenue':

1. "Membership – Reserve Investment Transfer"
2. "Annual Session – Previous Annual Session Carryover"

These two line items cannot officially be used as income auditors and cannot be counted in the final budget. However, these lines provide additional operating funds.

By the direction of the Finance Committee, Barb Wollan moved for the adoption of the 2022 NEAFCS budget. As the motion came from the committee, no second was needed. Dianne Gertson called for discussion. No discussion. Motion carried.

### **Standing Committee Reports**

#### **Bylaw Committee – Kate Shumaker**

In accordance with the NEAFCS Bylaws, Article XIV, Section 2, the required '30 days' notice prior to the Annual Session for proposed Bylaws amendments was sent via an electronic announcement to members on September 28.

The Bylaws Committee proposes the following recommendations and the NEAFCS Board has reviewed.

The consent agenda presented proposed amendments to the Bylaws that are procedural or technical in nature and do not change the meaning or purpose of the Bylaws. These items were presented in a single motion for approval. There being no objection, the consent agenda passed as presented.

Kate Shumaker reviewed the recommended bylaw changes and rationale document beginning on page 46 of the Annual Business Meeting packet. On behalf of the bylaws committee, Kate Shumaker moved to adopt the amendments as presented. Dianne Gertson called for discussion.

Discussion ensued. Janet Johnson (AL) asked if Life Members come back as a Partner Member, would they pay Partner Member dues? Yes, the member would pay dues for their current classification and would not repay Life Member dues. Dianne Gertson asked for further discussion or objection. There being no objections, the bylaws amendments were adopted. After the vote, there was discussion among the membership regarding the new Paraprofessional

Member. Parliamentarian Rosemary Seghatoleslami informed the membership that the vote had been taken and the proposed bylaws were accepted as presented. Due to the ongoing discussion and questions, it was suggested that the vote be amended to remove all reference to Paraprofessional Member from the proposed bylaws changes. Discussion ensued on Article II Section 4. Kate Shumaker moved to refer Article II Section 4 to the Bylaws Committee for further revision. Seconded by Barb Wollan. No discussion. Motion passed. Without objections, the remaining amendments were adopted.

Kate Shumaker, moved on behalf of the Bylaws Committee, that the Secretary be authorized to correct article and section designations, punctuation, and cross-references, and to make such other technical and conforming changes as necessary to reflect the intent of the Association in connection with these bylaws. As the motion came from the committee, no second was needed. No discussion. Motion passed.

#### **2021-2024 Strategic Plan – Roxie Price**

Roxie Price noted that the Strategic Plan is located on the NEAFCS website.

#### **JCEP ELC Leadership Conference – Vanessa Hoinés**

The JCEP Extension Leadership Conference was held virtually with more than 90 NEAFCS members attending. Fifty-six of those attending received scholarships. This is the leadership event provided by the Joint Council of Extension Professionals. Lorrie Coop, Southern Region Director, and Vanessa Hoinés, Central Region Director, facilitated a NEAFCS gathering which included a presentation by Suzanne Stluka, NIFA Division Director, Family & Consumer Sciences and Youth and 4-H. The discussion also included the new Leadership Ladder, national board positions, and brainstorming on the future of NEAFCS.

#### **JCEP PILD Conference – Mary Liz Wright**

The 2021 PILD Conference was held virtually. Mary Liz Wright hosted a gathering of NEAFCS members attending which included discussions of the new Leadership Ladder, national board positions, and brainstorming on the future of NEAFCS.

Plans for the 2022 PILD conference are underway. It will be April 3-6 in Crystal City, VA. The theme is “All Systems Go! Navigating National Identity for Local Impact.” Proposals are currently being accepted.

#### **National Office Evaluation – Roxie Price**

State affiliate presidents and board members were given the opportunity to provide input for Partners in Association Management performance via an online questionnaire. The responsibilities of the National Office can be found in the Policies and Procedures Manual on page 12. A review of the 2020 evaluation showed Partners in Association Management received a good overall approval rating from the membership. A review of the 2020 Executive Director of NEAFCS Performance Evaluation indicated an outstanding rating. The National Office Performance Evaluation Committee met September 20th. Results were also shared with the Board and received positive feedback.

#### **Endowment Committee – Marsha Lockard**

Marsha Lockard presented the Endowment Committee report which stated the following: The endowment committee has created an application process for members to submit for Endowment grants. The grant is currently open for applications until January 31, 2022. Four grants were funded in 2021. The Endowment Fund is the 2021 President’s Charity. Donations can be made at any time to the Endowment. Currently \$9,100 has been donated.

### **Presentation of Nominating Committee – Roxie Price**

Roxie Price recognized the following NEAFCS members for their work on the National Nominating Committee in 2021:

- Central Region: Chelsey Byers-Gerstenecker (IL), Rita Ussatis (ND), Jessica Trussell (MO)
- Eastern Region: Karen Ensle (NJ), Mandel Smith (PA), Lynn James (PA)
- Southern Region: Brittany Martin (TX), Karen Munden (VA), Ines Beltran (GA)
- Western Region: Kayla Wells (WA), Ashley Dixon (AZ), Sheila Gains (CO)

### **Presentation of Candidates and Election of Officers – Roxie Price**

Prior to the 2021 Annual Business Meeting, candidate statements and a website link to credentials were published in the NEAFCS Network for review by Voting Delegates & NEAFCS members. The candidates' original application packets were also available for viewing and their position statements were included in the Annual Business Meeting packet. As per NEAFCS Policies and Procedures, there is no campaigning for office. Officer candidates gave their responses to the following question during Monday's Opening General Session – *Within the position you are running for, identify one challenge NEAFCS members face and discuss how you will help the membership overcome that challenge during your term.*

According to Article VII Section 4 of the Association's By-laws, nominations may be made from the floor provided nominees meet the qualifications for that office and provide credentials and letters of support as required. These must be submitted to the National Nominating Committee Chair before the Pre-Annual Session Board Meeting.

The candidate for the Vice President for Public Affairs position pulled their application for consideration. Per the operation of the Bylaws, there are no eligible candidates for this position at this time. The National Nominating Committee is working to fill this position. The board will vote an eligible individual into the two-year term. The current Vice President for Public Affairs, Mary Liz Wright, has agreed to continue to serve in this role until her successor is elected. The Nominating Committee will continue to keep membership informed of this transition.

Julie Garden-Robinson (ND) was nominated for President-Elect. By acclamation, Julie Garden-Robinson is elected President-Elect.

Glenn Sturm (VA) was nominated for Treasurer. By acclamation, Glenn Sturm is elected Treasurer.

John Fuller (MO) and Samantha Kennedy (FL) are candidates nominated for Vice President for Awards and Recognition. No one meets the qualifications to be nominated from the floor. The chair declared the nominations for Vice President for Awards and Recognition closed.

Voting ballots for Vice President for Awards and Recognition were distributed via email to all delegates and board members.

The Chair, Roxie Price, read the tellers report indicating that 94 votes were cast, 54 required for majority. Majority vote went to Samantha Kennedy.

Dianne Gertson declared Samantha Kennedy, elected to the office of Vice President for Awards and Recognition.

Previously elected as Regional Directors at the Central and Southern Regional Meetings were Cindy Thompson (IA) as Central Region Director and Keishon Thomas (GA) as Southern Region Director.

### **Installation of 2021-2022 NEAFCS Board**

President Diane Gertson presented the NEAFCS National Board for 2021-2022 and Roxie Price, Nominating Committee Chair, completed the virtual installation ceremony.

- President: Susan Routh, Oklahoma
- President-Elect: Julie Garden-Robinson, North Dakota
- Vice President for Member Resources: Michelle Wright, Texas
- Vice President for Professional Development: Pat Brinkman, Ohio
- Vice President for Awards & Recognition: Samantha Kennedy, Florida
- Secretary: Kate Shumaker, Ohio
- Treasurer: Glenn Sturm, Virginia
- Central Regional Director: Cindy Thompson, Iowa
- Eastern Regional Director: Lisa McCoy, Maryland
- Southern Regional Director: Keishon Thomas, Georgia
- Western Regional Director: Rick Griffiths, New Mexico
- Immediate Past President: Dianne Gertson, Texas

Meeting adjourned at 3:25 p.m. CT

Respectfully submitted by:  
Kate Shumaker  
Secretary

The 2021 Annual Business Meeting Minutes were reviewed and approved by:

Mary L Blackburn  
Mary Blackburn (CA)

K. Belzer  
Karla Belzer (IL)

Mindy McCulley  
Mindy McCulley (KY)

Beverly A. Jackey MS, RDN  
Beverly Jackey (MD)



## *National Extension Association of Family & Consumer Sciences*

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### **National Extension Association of Family and Consumer Sciences**

#### **Annual Session Educational Awards Fund Meeting**

**Thursday, November 4, 2021**

**Virtual Annual Session**

#### **Call to Order**

President Dianne Gertson called the Educational Awards Fund Annual Business meeting to order at 1:37 p.m. CT.

#### **Parliamentary Procedures**

Parliamentarian Rosemary Seghatoleslami explained the parliamentary procedures to be used during the business meeting.

#### **Credentials Report**

Lorrie Coop, Southern Regional Director, reported 107 delegates present, including 13 board members and 108 members at large. A two-thirds vote is 71 and a majority vote is 54.

Lorrie Coop moved that the roll of delegates hereby submitted be the official roll of voting delegates of the Annual Educational Awards Fund Meeting. As the motion came from the committee, no second was needed. Motion carried.

Dianne Gertson, President, declared that the credentialed members were the official voting delegates for the meeting.

#### **Adoption of Meeting Rules**

Kate Shumaker, Secretary, read the Annual and Awards Business Meeting rules in the voting delegate packet on page 7.

On behalf of the rules committee, Kate Shumaker moved for the adoption of the Annual Business meeting rules as printed. As the motion came from committee, no second was needed. Dianne Gertson called for discussion. No discussion. An electronic ballot was sent to delegates to approve the rules as presented. Two-thirds affirmative votes received. Motion carried.

#### **Adoption of Agenda**

Kate Shumaker moved, on behalf of the rules committee, for the adoption of the agenda. As the motion came from the committee, no second was needed. Dianne Gertson called for discussion. No discussion. Motion carried.

#### **Appointment of Committee to Approve Minutes of the Annual Educational Awards Fund Meeting**

President Dianne Gertson appointed the following reviewers of the 2021 minutes: Mary Blackburn (CA), Sara Sprouse (IA), Rachel Stewart (GA), and Gwen Crum (WV).

#### **2020 Annual Educational Awards Fund Meeting Minutes Review**

Kate Shumaker, Secretary, reported that the minutes from the 2020 Awards Fund Meeting were reviewed and approved by Amy Bartels (MO), Norma Munoz (TX), Kayla Wells (WA), and Gwen Crum (WV). Copies were made available to all voting delegates and were posted to the NEAFCS website.

### **Financial & Audit Reports**

Barb Wollan, Treasurer, reviewed the financial report in the business packet, beginning on page 22. The report printed in the Annual Business Meeting packet shows 2021 year to date activity through July 31, the latest report available. All income and expenses shown are within expected ranges.

Total assets in the Awards accounts on July 31, 2021, were \$542,472.68.

- \$134,817.76 in checking at Sun Trust Bank as operating funds for the Awards program.
- \$407,654.92 invested with TD Ameritrade, including the protected principal for the NEAFCS Endowment.

A full and complete audit was conducted in 2019. By policy, this occurs once every three years, with careful review by an outside auditing company during each of the two intervening years. The Audit report presented by the accounting firm found the records to be in compliance with no concerns.

### **Adoption of the 2021 Awards Fund Budget**

Barb Wollan, Treasurer, presented the proposed 2021 NEAFCS Awards Fund budget, located on page 28 in the business meeting packet. Barb Wollan reported that the budget is based on the projected number of members.

By the direction of the finance committee, Barb Wollan moved for the adoption of the 2022 Awards Budget. As the motion came from the finance committee, no second was needed. Dianne Gertson called for discussion. Discussion ensued. Motion carried.

Meeting adjourned at 2:04 p.m. CT

Respectfully submitted by:  
Kate Shumaker  
Secretary

The 2021 Awards Fund Business Meeting Minutes were reviewed and approved by:

Mary L Blackburn

Mary Blackburn (CA)

Sara Sprouse (IA)

Rachel Stewart

Rachel Stewart (GA)

Gwen Crum (WV)

# Member Endowment Contribution Summary

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Year of Donation	Total Endowment Donation
2004	\$10,996
2005	\$41,350
2006	\$16,300
2007	\$17,799.08
2008	\$15,994
2009	\$15,008.75
2010	\$4,880
2011	\$4,045
2012	\$3,085
2013	\$1,604
2014	\$3,835
2015	\$3,831.80
2016	\$250
2017	\$695
2018	\$5,495
2019	\$1,825
2020	\$350
2021	\$10,603
2022	\$2,089 (as of 8/1/22)
<b>Total Member Donations To Date</b>	<b>\$160,035.63</b>

*This report does not include the donation from NEAFCS to assist in reaching it's \$300,000 endowed goal.*



# NEAFCS Board Annual Reports

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## President

**Susan Routh, OK**

*"If your actions inspire others to dream more, learn more, do more and become more, you are a leader" – John Adams, Second U.S. President*



The NEAFCS Board members were charged this year with sharing their favorite quote about leadership. The above statement is one of my favorites. My goal as President was to inspire NEAFCS members, Board members, and future Family and Consumer Sciences professionals to think about what our profession and Association could look like as we set our eyes, not to the past, but to the future. The Board and members have inspired me with all that has been accomplished in the ten months that I have served as President.

I have been truly honored to serve as your President. Meeting and becoming better acquainted with NEAFCS members, learning about their incredible Family and Consumer Sciences programs, and serving with amazing members are some of the best benefits of serving on the Board. This year has presented to me opportunities to meet several members in person, through Zoom meetings, and email. I appreciate each of you and the talents and skills that you bring to our profession and association. Here are a few of the opportunities that I have had in serving as President:

- I was installed as national president during a “Watch Party” with the Oklahoma delegation. I appreciated their support and excitement as I began my term.
- I announced that the NEAFCS Network Icon Contest would be the Wright Brother flyer. Each month, I received several emails from members who had found the icon. I tracked the first five members who responded each month to place their names in a drawing for a free Annual Session registration. The Icon newsletter winner was announced in August.
- I attended the Annual Session planning committee meetings for the 2022 and 2023 Annual Sessions. I appreciate and extend my thanks to the 2022 Liaisons to the Board who are Hayley Cowley, Alyssa Anderson, and Sydney Knowles who have led the North Carolina affiliate through the planning process. They have well represented North Carolina.
- I extended the invitation to Dr. Keith Harris, USDA-NIFA, Division of Family and Consumer Sciences, National Program Director, to continue with his presentations to the Board each month. He and Dr. Ahlshia Shipley, served as Liaisons to the Board from USDA-NIFA.
- As a part of the Joint Council of Extension Professionals (JCEP) Board, I served as chair-elect of the 2022 Public Issues Leadership Development (PILD) conference planning committee. I assisted in securing speakers and working closely with the Chair, Alicia Betancourt, to finalize plans for the conference. During PILD, I conducted the “Walking Tour” for the conference attendees and served as co-host of the conference. I

will continue as the 2023 chair-elect on this committee and will serve as the 2024 conference chair while representing NEAFCS.

- During the PILD conference, Jennifer Bridge, Vice President for Public Affairs; Janey Cline, NEAFCS PILD conference planning committee member; and I conducted the Association meeting with 25 NEAFCS members in which 18 scholarships were presented. Jennifer did an outstanding job of presenting the Impact Statements.
- I attended two in-person JCEP Board meetings; one was held prior to the JCEP Extension Leadership Conference (ELC) in Kansas City and the second was conducted after PILD in Washington, DC. It is a privilege to represent our Association on this Board.
- During JCEP ELC, I assisted Rick Griffiths, Western Region Director, and Lisa McCoy, Eastern Region Director, to conduct the Association Meeting. During this meeting, we solicited input from members about the Association's future direction and member benefit emphasis. Dr. Ahlshia Shipley, USDA-NIFA, Division of Family and Consumer Sciences National Program Leader, joined the Association Meeting and gave an update about the Division of Family and Consumer Sciences. Forty-six NEAFCS members attended the meeting with 25 scholarships presented to attend ELC.
- I have served as the NEAFCS representative to the Alliance for Family and Consumer Sciences for the past two years. I met with Alliance members in June at their annual meeting prior to the American Association of Family and Consumer Sciences (AAFCS) Annual Conference in Orlando, Florida. The Alliance for Family and Consumer Sciences is a coalition of organizations representing academia, industry, professional associations, and honor societies which are dedicated to leading family and consumer sciences efforts around the globe. During the Alliance meetings, NEAFCS activities and efforts are highlighted with the Impact Statements as one of the main features.
- During AAFCS, I along with Samantha Kennedy, Vice President for Awards and Recognition, and Oklahoma affiliate members hosted an information table which featured the Journal of NEAFCS, Impact Statements, and many information pieces about NEAFCS. I conducted a concurrent session about NEAFCS featuring the Journal and Impact Statements.
- I hosted two Town Hall Affiliate meetings with Board members, Danielle Jessup, and Will Ferguson. During April, the focus was placed on the members' feedback from ELC and the plans of how the Board, national executive office, and the Association will address the feedback. In July, the agenda focused on what members, particularly affiliate Presidents and officers, would need to know for the Annual Session since the meeting will be held in person for the first time in three years.
- In conjunction with the Endowment Committee, I announced the President's Charity and Endowment campaign. The "\$22 or more in 2022" solicits donations for the Endowment fund with the intention of increasing the available amount of future grant monies to support Family and Consumer Sciences projects across the nation.

In addition to these highlights, I conducted the following tasks monthly:

- Prepared agendas and led monthly Board meetings
- Led monthly President's Council meetings
- Participated in monthly JCEP Board meetings
- Reviewed and approved invoices and requests for reimbursements
- Reviewed and signed NEAFCS contracts

- Reviewed Board meeting minutes
- Videoed the “President’s Message” for the NEAFCS Network
- Consulted with the NEAFCS Executive Director to ensure that NEAFCS was operating according to Policies and Procedures.

I thank the Oklahoma Extension Administrators that have supported me during this term as your President. I also thank the Oklahoma affiliate for their enthusiasm, notes of encouragement, and support that they have extended to me. Words seem inadequate in expressing how grateful I am for Danielle Jessup, Will Ferguson, Elizabeth Lane, and Partners in Association Management for their insight, guidance, and encouragement.

What a tremendous experience it has been to serve as your President! I am indebted to the Board members with whom I have had the honor to serve. Your National Board members are truly dedicated to you and NEAFCS to build toward a greater future. I am truly inspired by their vision and look forward to continuing to be a part of the 2022-23 Board.

**President-Elect**  
**Julie Garden-Robinson, ND**



Here are a few of the opportunities I have had to serve NEAFCS over the past year.

- Participated via Zoom in NEAFCS Post Board Meeting and Board training after Annual Session 2021.
- Worked with Vice Presidents and their subcommittees to complete Plans of Work in alignment with the Strategic Plan, then edited Action Plans, checked in with committee leads and prepared the documents for uploading on the NEAFCS website.
- Contributed a “Meet the Board” article and “Feeding the World” article to the NEAFCS Network.
- Participated in monthly NEAFCS Executive Board Zoom Meetings, monthly President’s Council Zoom Meetings, monthly Finances Committee Zoom Meeting and the 2022 Annual Session Planning Zoom Meetings.
- Participated in the Extension Leadership Conference interactive session with NEAFCS members in attendance, along with the NEAFCS president and two regional directors in session with members in attendance. After the conference, we worked to summarize the valuable input received from the members in attendance.
- Participated in new member orientation for JCEP (Joint Commission of Extension Professionals) Board at the ELC (Extension Leadership Conference) and joined a professional development planning committee for next year’s annual conference.
- Participated in monthly JCEP Board Zoom Meetings.
- Served on a committee to review the Partnership/Sponsorship definitions.
- Participated in the face-to-face board meeting in Florida. Assisted with implementing the meeting with the past-president.
- Served on the National Office Evaluation Committee.
- Participated in the Town Hall meetings hosted by the president and other officers.
- Planned dates for next year’s calendar and planned annual session post-conference board orientation and training.
- Solicited input via an online survey from board members on ideas for my presidency

I represented NEAFCS in a presentation at the “Feeding the World” conference in Kansas City, organized by the University of Minnesota and including government, private and university entities. I was the only person present representing the “consumer” side of food and nutrition. In this role I helped create a “roadmap” for the future.

As previous Vice President for Awards and Recognition and new President-Elect, I updated the Awards Manual and “At a Glance” because of the close-proximity of the 2021 conference and the new award year launch. I assisted incoming VP for Awards & Recognition with methods to implement the award program.

I am excited for my role as president, especially as we make plans to set sail for Rhode Island! I thank President Susan, the management company (Danielle, Will, Elizabeth) and all the board members and volunteer leadership within our organization for their assistance in

keeping everything moving forward in our very relevant roles in the field of Family and Consumer Sciences.

I think we are making strides in helping consumers throughout the U.S. and beyond improve their lives and communities with our science-based information. We can do amazing things when we work together on a common cause!

**Secretary**  
**Kate Shumaker, OH**



**NEAFCS Executive Board**

- Participated in Post-Conference Board Meeting, Winter Board Meeting, and Monthly Board Meetings via Zoom. Attended Mid-Year Board meeting in person.
- Prepared minutes of board meetings.
- Submitted prepared minutes to the NEAFCS President and Executive Director and one additional reviewer monthly.
- E-mailed edited minutes to Executive Board members for approval.
- Updated running motions list from board meetings and sent to Executive Director for posting on the NEAFCS website.

**eNEAFCS Network**

- Prepared reminder e-mail regarding suggested articles for NEAFCS Network for board members.
- Edited articles for NEAFCS Network, December 2021- August 2022.
- Wrote articles on Winter Board Meeting and Mid-Year Board Meeting Highlights.

**NEAFCS Bylaws Subcommittee**

- Worked with Regional Directors to recruit committee members.
- Conducted committee meetings to review bylaws and to recommend changes from the committee.
- Submitted bylaw revisions to the membership for approval.
- Wrote article for NEAFCS Network summarizing proposed bylaws changes.

Thank you to the members of the Bylaws Committee for their time and effort. Dianne Gertson (TX), Past President; Donna Donald (IA), Member - At Large; Crystal Terhune (MD), Eastern Region; Susan Zies (OH), Central Region; and Dianne Christensen (NM), Western Region.

**NEAFCS Ambassador Committee**

- Served as Chair-elect of the Ambassador Committee.
- Assisted with preparation of the 2022 Ambassador Action Plan.
- Recruited volunteers to serve on the Ambassador Committee.
- Assisted with Ambassador selection and training.
- Will conduct Ambassador Committee Meeting during 2022 Annual Session.

The opportunity to serve as your Secretary has been an amazing experience. The support and guidance of the National Board, Management Company, and members are much appreciated.

**Treasurer**  
**Glenn Sturm, VA**



Here are a few of the opportunities I have had to serve NEAFCS over the past year.

**Finance Committee:**

- Finance committee recommended that 2021 annual session revenues be used to provide one scholarship per affiliate to 2022 annual session, plus first-timer scholarships and stipends for presenters.
- Finance committee recommended change to financial policy, creating a maximum balance for both the operating and awards checking accounts of 150% of annual expenses. This will result in a deposit of \$85,316.24 from the awards checking account to the endowment investment and a deposit of \$285,105.59 from the operating checking account to the operating reserves investment.

**Investment Committee:**

- Investment committee authorized two transfers: \$45,125.12 in operating reserve earnings to 2022 budget; and up to \$13,470.91 endowment earnings for endowment-funded initiatives in 2022.
- Investment committee approved a temporary increase of investment withdrawal to 4.5% (from 4%) for 2023 and 2024 budgets.
- Investment committee began steps to move investments into a similarly structured portfolio (robo-advised index funds, 50% equities/50% fixed income), with less than half of combined management fees and expenses. This move is expected to be completed no later than September 1<sup>st</sup>, 2022.

**Treasurer duties fulfilled:**

- Review monthly financial reports presented by management to ensure proper documentation and clarity before presenting to the Board for approval.
- Reviewed and approved all expenditures not previously approved by the board.
- Review monthly investment account statements (reserve fund and endowment fund).
- Reviewed and approved the financial review of 2021 financial statements.
- Reviewed and approved the 2021 Forms 990 (tax returns for exempt organizations) for NEAFCS and NEAFCS awards.

Thank you for the opportunity to serve as your Treasurer and for entrusting me with this important duty. While it's been a bit of a learning curve for the first year, with the help of the management company and fellow board members, we are continuing to ensure the financial stability of the organizations, while making changes with an eye towards our future growth.



**Vice President for Member Resources**  
**Michelle Wright, TX**

Another great year down in the books for our outstanding “Membership Committee” members!! I am extremely elated about the wonderful work and progress made by the members of this great association. It gives me great joy to “BRAG” on all they have accomplished in 2021-2022. It is quite evident, and they truly deserve to be celebrated for the milestones made throughout this year. Once again, I asked each sub-committee to share their most monumental moments for you to get a glimpse of their creative endeavors throughout this year. We salute each of you and thanks so much for making a difference in NEAFCS. The best is yet to come!!



**Diversity Committee – Chair Jane Henderson**

This committee is truly making a difference by embracing opportunities in NEAFCS which bring visibility to the importance of diversity. This year the members of this committee contributed 10 diversity-related articles for publication in the NEAFCS eNewsletter. They continue to step up to the plate by writing articles that bring attention to a variety of hot topics related to diversity and the broad initiatives that surround it. In addition to the Mary Wells Diversity Award, the committee will continue to offer scholarships to members for innovative and creative proposals for their Diversity concurrent session in Raleigh at the 2022 Annual Session. Thanks for being movers and shakers for NEAFCS. Keep up the phenomenal work and for paving the way toward greatness in others!

**Mentoring and Leadership Committee -Chair Kyleigh Brown**

This committee is rolling right along and making strides in a variety of directions! It's exciting to share that the hard work and effort put forth, based on the data, made a difference with the NEAFCS Leadership Experience inaugural class! Due to the committee's diligence, they earned the opportunity to present at JCEP and have received several NEAFCS awards on the National and Southern Region level for 2022. NEAFCS Leadership Experience 2022 is off and running. The committee is confident that the changes made to the program in 2021 will only enhance its effectiveness in 2022. NEAFCS is looking forward to the participants of this program stepping into future association leadership roles. NEAFCS appreciates your superior work ethic and enthusiasm for developing the future leaders of this great association.

**Membership and Life Members Committee – Chair Amanda Hardy**

This committee has stopped at nothing to bring emphasis and visibility to their committee. This year, the Membership and Life Members Committee renamed one of their member benefits in order to bring clarity to the purpose and value of the benefit (NEAFCS Tenure/Promotion and Non-NEAFCS Journal Publications Reviewers). Committee created a database in order to make it more user-friendly, accessible, and streamlined for members. When Life Members asked for more opportunities to connect, the committee answered the call! They forged numerous opportunities by hosting multiple zoom social calls and check-ins. Finally, the committee's passion for what they do lead to the purchasing of a card and ornaments for each 1<sup>st</sup> timer at the 2021 Annual Session. Thanks for your dedication and commitment to the past, present, and future of NEAFCS.



**Journal Subcommittee – Co-Chairs – Ashley Dixon and Rebecca Hardeman**

The JNEAFCS Committee strives for extraordinary each year and they never fail to disappoint. We appreciate you taking the Journal of NEAFCS to new heights! If you have not had a chance to check out the 16<sup>th</sup> edition, do it today! The content includes members' research, applied research, and program impacts. The committee worked hard to make it visually appealing, educationally centered, and user-friendly. The committee's leadership is extremely evident. We celebrate the outstanding work done by our fellow members in NEAFCS and appreciate the opportunity to showcase their efforts. This year, JNEAFCS received 23 article submissions in 2022; all of which are in the process of peer review. Finally, a new member benefit opportunity has just been announced! NEAFCS is looking for a member to join the team by designing the 17<sup>th</sup> edition in 2022! For more information, reach out. Keep up the outstanding work Journal of NEAFCS!

It has been a complete honor serving as the VP of Member Resources! I want to thank each of you for allowing me to serve in this wonderful capacity. This season of my life will always be remembered and never forgotten! Thank you again!

**Vice President for Awards & Recognition**  
**Samantha Kennedy, FL**

Here are a few of the opportunities I have had to serve NEAFCS over the past year.

- **Awards Training:** Worked with committee members to provide a webinar to members that provided tips for writing a successful awards application.
- **Awards Sponsorship:** Worked with committee members to create a plan for presenting a hybrid (in-person & online) version of the silent auction at the 2022 NEAFCS conference in Raleigh, NC.
- **Awards Ceremony:** Worked with committee members to recruit awards presenters, create a seating chart, and plan other logistics of the regional and national awards presentations.



Navigating the awards application process this year has really taught me a lot. With the help of Will Ferguson, I have learned the ins and outs of the award application process. Together, we have brainstormed ways to make the entire process – especially the judging process – more streamlined. I have also learned, through member feedback, better ways to communicate awards information to the membership.

This year has been a blessing and a challenge. It has been an honor to serve the association. I have learned a lot that will help me improve as I move into my second year. Thank you for providing me with the opportunity to serve our membership. I would also like to thank the Executive Office and my fellow board members for all the guidance, support, and friendship I have received in the last year.

**Vice President for Professional Development**  
**Pat Brinkman, OH**



Committee accomplishments include:

- ❖ Program Committee: Provided oversight for review of Concurrent and Showcase of Excellence Proposals. Each proposal is reviewed by a one person from each region but not from the same state and an additional one from any region. The highest and lowest scores are dropped, and the three middle scores are averaged for the total score. The proposal must score 85 or higher to be accepted to present at Annual Session. This year:
  - 115 total presentations submitted
  - Accepted 57 Concurrent Sessions: 8 Awards, 6 Committees, and 12 Ignites. There were 88 submitted proposals. Acceptance rate for concurrent session proposals was 64%.
  - Offered 16 Showcase of Excellence: 9 awards and 2 Committee. There were 27 submitted proposals. Acceptance rate for Showcase of Excellence proposals were 59.2%.

Program Committee co-chairs provided two webinars, one on submitting a proposal and one on how to review a proposal. The committee reviewed the types of sessions offered at the Annual Session. Post Conference evaluations and Strategic Planning sessions have recommended that concurrent sessions provide 'ready to go' programs and 'skill sharpening' be included in the offerings. The committee expressed a strong desire that concurrent sessions be research based and evidence-based in areas that support Extension's goals. The committee has a deep desire to provide professional development to NEAFCS as a member benefit.

- ❖ Webinar Committee: The committee has reviewed and offered a number of webinars for members. Each webinar is reviewed by at least two to three committee members and must receive a score of 80% or above to be presented. The reviewers cannot be from the same state as the person or team submitting the webinar proposal. The committee is always looking for additional webinars to offer to our members. Committee members sign up to review webinar proposals according to their expertise. An NEAFCS member can sponsor a webinar presented by someone outside of our organization if they feel it would benefit our membership. It will be reviewed according to our critique. This committee works closely with Partners in Management (Will Ferguson) to set up webinars. In the last six months we have had more webinar proposals than in the past.
  - I presented a webinar for committee members on how to review a webinar proposal this last year. With help from committee members I made up a review sheet for the reviewers to use as they review webinar proposals.
- ❖ Annual Session Planning Committee: Tri-Liaisons and committee members met monthly to plan the Annual Session to be held in Raleigh, North Carolina. The tri-liaisons and

their committees worked hard in preparation of putting on an in-person conference. The tri-liaisons worked with local committees to plan the Welcome Event, In-Depth Sessions, Leadership Event, and Pre-conference offerings with direction from Elizabeth Lane from Partners in Management. They also arranged for the Keynote Speaker.

- A Zoom meeting was held with the Hosting Committee for the 2023 Annual Session in Providence, Rhode Island.

In addition to committee work:

- I completed the following tasks:
  - Monthly NEAFCS Network articles have been provided to the membership.
  - Monthly Board reports have been submitted to the Board.
  - I participated in monthly Board meetings, monthly annual session planning, and our mid-year Board meeting.
- Committees welcome new members who are interested in serving the membership by planning and providing opportunities for professional growth for the membership. If you are interested in being a part of one of these committees, you can contact me or the chairs of the committee.
- Areas for discussion in the future:
  - Presentations to help members build skills and techniques to enhance virtual offerings and social media
  - Professional Networking and its role in Professional Development
  - Credentialing and Certifications

Thank you to the following for their leadership on the committees:

- ❖ Program Committee: Co-Chairs – Christine Kendle and Karla Belzer, Chair Elect – Amber Allen, Apprentice – Andrea Haubner, Past Chair – Chris Kendle
- ❖ Webinar Committee: Chair – Karen DeZarn, Chair-elect – Misty Harmon, Apprentice – Lauren Weatherford,
- ❖ Annual Session Planning Committee North Carolina Cooperative Extension Tri-liaisons Alyssa Anderson, Hayley Cowell, and Sydney Knowles, and Southern Region Director Keishon Thomas.

**Vice President for Public Affairs**  
**Jennifer Bridge, KY**

Here are a few of the opportunities I have had to serve NEAFCS over the past year.

- The Living Well campaign received a new logo this year thanks to the dedicated members of the Advocacy committee. Designs were submitted and voted on by committee members to create new interest in the area. The committee also designed an editable calendar for the month, allowing affiliates to make changes as needed.
- Ten impact statements were created by members of the Education committee along with other NEAFCS members through many hours of writing and editing. The statements were created using information submitted by affiliates and formatted by the national office. Printed copies of the statements were shared with PILD participants to distribute to elected leaders during their congressional visits. Copies were emailed to NIFA and other program leaders to create a better understanding of the valuable work of our members.
- The NEAFCS marketing committee explored ways to move the organization beyond logo wear and trinkets. True marketing comes through sharing the work of our association and member accomplishment. To help tell the story, an elevator speech contest was held with the top three submissions each receiving a monetary prize as well as being featured during the opening session. All submissions can be found on the NEAFCS website under Public Affairs. This will serve as a great reference for members looking for ideas on how to tell their story.
- A survey was created to gather insight into the area of public affairs to gauge impact of the programs offered. Results will be shared with the national board, affiliate VP's and committee members for discussion and adjustments during the upcoming plan of work process.



The Public Issues Leadership Development conference was held in person this year in Arlington, VA after being held virtually the past two years. NEAFCS was well represented with approximately twenty-eight members attending. Special thanks to Janey Cline from Kentucky who finished a two-year term as the NEAFCS representative on the PILD planning committee.

An organization is made stronger through the contributions of its members. Thank you to each member who volunteered and participated in promoting our purpose and programs. A special thank you to our committee chairs, Jesse Ketterman-Education, Lindsey Stevenson-Advocacy and Alethea Bruzek-Marketing. They, along with dedicated committee members paved new ways to move our organization forward.

**Eastern Region Director**  
**Lisa McCoy, MD**



**NEAFCS Executive Board and Business:**

- Participated in pre- and post-annual session board meetings, winter virtual board meeting, mid-year in-person board meeting and monthly virtual board meetings.
- Submitted articles for the eNEAFCS newsletter highlighting activities of the affiliates in the Eastern region.
- Served on the JCEP ELC planning committee and reviewed proposals for presentations at the meeting.
- Co-led the NEAFCS meeting with Rick Griffiths, Central Region Director at the Extension Leadership Conference (ELC) in February in Kansas City, MO.
- Submitted article (with Rick Griffiths) for eNEAFCS newsletter to share the results of our discussion with NEAFCS members at the ELC conference on how the organization can better serve its members and ways to increase membership and retention.

**General Eastern Region Director responsibilities:**

- Communicated with affiliate Presidents in my region with monthly emails, sharing updates from the board and reminders on important dates in the next 60 days.
- Invited affiliates to join me for drop-in Zoom ER meetings 3 times this year to provide updates, answer questions and promote conversations and collaboration between states in the Eastern region.
- Recruited members from the ER to serve as reviewers for awards and concurrent session presentations for annual session as well as encourage members to serve on NEAFCS committees.
- Serving on the NEAFCS 2023 Annual Session planning committee, and taking a leadership role in planning the Leadership Event in Providence, RI.

**Mentoring and Leadership Committee:**

- Served as a mentor in the NEAFCS Leadership Experience meeting monthly with her to learn about her job responsibilities, offer guidance when asked for concerns, encouraged her to join a committee and supported her. We were finally able to meet in person at the National Health Outreach Conference in Kansas City, MO where we were both presenting posters.
- Attended monthly subcommittee meetings, when schedule would allow, supporting the second year planning of the mentoring program.

**Eastern Region Breakdown:**

- 11 states
- members
  - 105 active
  - 21 life members

It has been a pleasure to serve as Eastern Region Director for the past 2 years. I have learned so much about NEAFCS and appreciate all the hard work that our Executive Board puts in to make this organization great. I cannot say enough about Danielle and Will who keep our well-oiled machine moving along and solving problems quickly. It has been a pleasure to get to know so many members in my region as well as the board in the past 2 years. My one regret is that most of the meetings were virtual during my time in office so I am looking forward to meeting all of you in-person at the annual session in North Carolina. Thank you for this opportunity to serve you and NEAFCS.

**Central Region Director**  
**Cindy Thompson, IA**



As Central Region Director, I completed the following tasks:

**Board Member Tasks**

- Submitted required paperwork for position in a timely manner
- Served as an active member of the national board: participated in monthly virtual meetings, attended in-person meeting, submitted monthly reports, made motions
- Reviewed board meeting minutes several times
- Secured candidates from the Central Region for Finance Committee, Endowment Committee, Bylaw Committee, and Credential Committee
- Submitted bi-monthly articles to the NEAFCS newsletter, with support from Central Region affiliate presidents
- Submitted “Meet the Board” article
- Supported the work of other board members by jumping in as needed, including reviewing award applications
- Attended 2022 JCEP Extension Leadership Conference in preparation of 2023 JCP ELC role
- Served on 2023 JCEP ELC planning committee and on related subcommittee dedicated to concurrent proposals
- Attended virtual Town Hall meetings
- Completed parliamentary course

**Central Region Tasks**

- Sent first of the month and mid-month updates to all Central Region affiliate presidents, including a section for kudos, a to-do check list, and important national information (first of month only)
- Worked individually with states, as needed, to update affiliate officer lists and gather year-end reports
- Sent each affiliate president a personalized bookmark to commemorate their year in that role
- Responded timely to questions from affiliates, asking questions of national staff where needed
- Hosted Central Region president’s meeting, with focus on affiliate structures.
- Scheduled Central Region president’s meeting for August (Annual Session focus) and December (year-end focus)
- Sent time sensitive and specific topic emails to affiliate presidents as requested to do so (i.e. affiliate meeting dates for membership pins; confirmation of membership lists for voting delegates)
- Asked questions, attended meetings, and reviewed documents in preparation of both regional meeting and annual business meeting at annual session

I also continued other NEAFCS membership activities and responsibilities, including active participation in my state affiliate, submitting several award applications, and supporting my Leadership Experience mentee.



Wow! What a fantastic first year as Central Regional Director!! I have learned so much and have enjoyed getting to know affiliate leadership – your feedback and questions always bring insights and inspiration. This next year I am looking forward to getting to know more members as officer roles shift, participating in JCEP ELC in a new way, and preparing to support the next Central Region Director when my tenure ends in late 2023.

**Southern Region Director  
Keishon Thomas, GA**



As Southern Region Director the following NEAFCS Executive Board and Business was completed:

- Participated in monthly Board meetings
- Attended Winter Board meeting
- Participated in monthly Annual Session Planning Committee meetings
- Submitted eNEAFCS news articles according to schedule and requested input from members to highlight Southern Region affiliate activities.
- Facilitated regular communication between Southern Region Affiliates and NEAFCS Board.
- Responded to the questions and concerns of affiliate members in a timely manner.
- Shared Annual Session information with Southern Region Affiliate Presidents and promoted attendance.

**General Southern Region Responsibilities:**

- Informed State Affiliates about the national award application process
- Communicated with Affiliate Presidents regarding deadlines for Impact Statements, ELC and PILD registration, and national awards.
- Reminded affiliates to submit updated Affiliate Officer/Committee rosters following officer/committee changes
- Requested volunteers to assist with meeting duties for the Southern Region Meeting.
- Provided welcome for AK office installation ceremony.
- Recruited Southern Region members to staff the IFHE World Congress expo booth.

I have learned so much and enjoyed my first year on the Board. Thank you to the Southern Region for entrusting me to serve as Southern Region Director. It has been a true motivator to work with such dedicated and passionate professionals.

I encourage others to run for office. Your talents and passion are welcomed and needed to continue the mission of NEAFCS.

**Western Region Director**  
**Rick Griffiths, NM**

It has been an honor and privilege to serve as Western Regional Director these past two years. Last year's Board had the distinction of being the first Board to never meet. Thankfully, that is a distinction the 2021 Board will hold alone, this year, Board members were able to attend JCEP's ELC and PILD Meetings, an in-person board meeting and now Annual Session.



Over the past year, I have served and as a liaison between the Western State Affiliates and National Board. I assisted Affiliate Leadership with submitting annual reports, Impacts statements, and award applications. I recommended to the President Western Region Members for appointment on the Investment and Endowment committee. Additionally, I attended the NEAFCS Virtual Winter Board Meeting and NEAFCS In-person Board Meeting.

I also served on the JCEP Extension Leadership Conference Planning Committee; I am thankfully the meeting went off without a hitch, being the first Association meeting to return to in-person. As part of my duties on the planning committee, I Co-Chaired the technology subcommittee. I would like to extend my thanks and the Association's thanks to those members who agreed to pack LCD Projectors and Laptops to bring to the conference.

At the Association Meeting, we held a listening session with the members present and received ideas on improving our membership recruitment, benefits, strengthen our advocacy, and improve professional development. These ideas were shared with the full Board and the National Committee chairs to implement. So far, the Board reviewed the national deadlines and worked to spread them out through the year so that not everything is due at the same time. The National Office is working to improve communication on member benefits and the Public Affairs Committee launched an elevator speech competition to help us define who we are and what we do. The FCS Alliance is working on improving recruitment of FCS professionals. We will continue to use this feedback, as well as future feedback to strengthen the association and meet your needs as members.

During the next two years the board will be undertaking many decisions that will impact the Association for years to come, including adopting a new strategic plan and making long term decisions on the NEAFCS budget. I encourage you to share the needs of your affiliate, your thoughts on how we can improve NEAFCS, and how we can strengthen the profession with your Regional Director, as they are your direct conduit and advocate on the National Board.

Finally, I'd like to encourage any of you thinking of running for the National Board to do so, I have had an amazing experience. It has been an honor and privilege to serve as the Western Regional Director and I would like to thank all of you for allowing me the opportunity to do so.

In closing, I would like to thank the members of the New Mexico Affiliate for their unconditional support. The members of the Western Region for allowing me the opportunity to serve as Western Regional Director. The North Carolina Tri-liaisons and members for bringing us all back together! Our National Staff, Danielle, Will, and Elizabeth for their professionalism

and dedication to the Association. My fellow board members for making the past two years an incredible experience and Presidents Dianne Gertson and Susan Routh for their leadership, support, and faith in me.

**Immediate Past President  
Dianne Gertson, TX**

It has been an honor to serve as the Immediate Past President. While serving in this role, I acted as Parliamentarian during our monthly Board Meetings, chair of the National Nominating Committee and chair of the National Office Evaluation Committee. Thank you to our Nominating Committee members for your time, effort and dedication to select a great slate of candidates. To me, the greatest accomplishment was participating on an awesome, well-functioning board.



As Immediate Past President, I completed the following tasks:

- Participated in 2020 Annual Session Planning Meetings
- Participated in By-Laws Committee Meetings
- Participated in Endowment Committee Meetings
- Participated in JCEP Board Meetings
- Chaired JCEP Accountability and Oversight Committee
- Reviewed Endowment Grant Proposals
- Scored NEAFCS Awards

I have many fond memories and have made many great friends over my 7 years on the NEAFCS Board. I'm so glad I said "YES" when Lorrie Coop contacted me in 2015 and asked me to be a candidate for a board position. A ginormous "THANK YOU" to you, our NEAFCS members, for your continued support. It has truly been a humbling experience to serve such a great Association with so many dedicated members. It is true that NEAFCS is a member driven Association. Before I go, I must give a "THANK YOU" to Partners in Association Management, namely Danielle, Will, Elizabeth and Bennett. Your hard work and dedication has made serving on the NEAFCS Board "A Piece of Cake"!

## Historian Christine Kniep

As I shared in my 2021 report, the Historian file boxes are filled with TREASURES! Opening one up in search of information for an article or request, is like going down a rabbit hole that never ends! And with every investigation comes a new “to do” list in gathering more history to add to the files. So, a plea begins my report. PLEASE send me any documents you would like added to our history, from copies of publications, to state/affiliate focused records, to tidbits of information we need to retain. The files contain not only print and electronic files, but books, mementos, a podium banner and more.



This past year, at the invitation of the NEAFCS Secretary, I submitted articles for the electronic newsletter. Topics included:

Celebrating Ellen Swallow Richards – the history behind FCS or Dining In Day

The Boards that Never Met (Face to Face) – how our last two NEAFCS Boards have lead our organization by Zoom

Our Public Policy Commitment – background regarding the Public Issues Leadership Development Conference

NEAFCS Annual Session – history and “ten” reasons to attend the 2022 meeting

Ordinary Women Extraordinary Service – North Carolina’s history of Family and Consumer Sciences education

One of my favorite booklets in the Historian files is the History of the National Association of Extension Home Economists 1933-1975. This small softcover booklet provides a narrative history of the organization. Our first national officers served multiple terms, working to establish our organization. Because the first officers represented only the central states, a vice-president from each of the four regions was appointed. We continue that representation on our board today with Regional Directors.

Much of the history recorded in the booklet chronicles Annual Sessions, officers, noteworthy contributions and how the association evolved. A portion of the 1963 Annual Session report that makes me smile whenever I see it, is the definition of a home agent by Doris Johnson Saderholm that was presented at the Fashion Show. She said:

You look like a girl  
Act like a lady  
Think like a man  
And work like a dog!

A recent very special find in Box 9 was a book written by North Carolina Family and Consumer Science Foundation and the North Carolina Extension and Community Association

Foundation. Entitled “**Ordinary Women Extraordinary Service** to family, community and North Carolina”. The book highlights 100 years of the Family and Consumer Science program with began a Home Demonstration and Home Demonstration Clubs. The pictures, the stories, the writings are phenomenal – a tribute to our profession.

While requests for historical information this past year have been few, these documents are ready and available to you. Please keep sharing and asking questions - our history is rich and inviting!

## NEAFCS JOE Board Representative Dana Wright

Thank you for allowing me to serve in this role. Here are a few of the opportunities I have had to serve NEAFCS over the past year.



- Clemson University Press continues to do a wonderful job with the publication of the Journal of Extension. Backlogged submissions to the journal are now caught up, and submissions are moving through the review process at a faster rate. The new model which began implementation in late 2020, consists of one general editor, multiple associate editor positions and a senior editor position. The strategic hierarchy has improved efficiency in the submission and publication process, and the JOE Board is very pleased with the progress that has been made.
- The acceptance rate of article submissions continues to be around approximately 24%.
- Members of NEAFCS/Family Consumer Sciences are strongly encouraged to submit articles for publication, and to serve as reviewers for the journal. This is an excellent service opportunity for young FCS professionals to learn the submission, review and publication process.
- An increase in the promotion of JOE from Extension Directors as well as the number of individuals reading the journal who are external to Extension continues to be noted.
- NEAFCS is strongly encouraged to frequently promote and support the use of the job bank as a resource to recruit and hire FCS professionals.
- JOE Editorial committee continues to seek talented, enthusiastic professionals to serve as Senior editor(s) for JOE. The categories for editors are associate, general, and senior. For further details visit <https://archives.joe.org/>
- A friendly reminder to potential authors: Word limits in all submission categories have been increased to allow authors the opportunity and space to provide more details pertaining to their project(s). The new word limits for manuscripts in each submission category are as follow: 5000 for a Feature article, 3000 for Research in Brief, 2000 for Ideas at Work, 1250 for tools of the trade, and 1500 for Commentary.
- The Fall in-person meeting is scheduled for September 6-8 in Palmer Alaska.
- The JOE Board and editorial committee continues to meet bi-monthly.
- Plans are in full swing for to celebrate the Journal of Extension's 60<sup>th</sup> Anniversary. Stay tuned for events and marketing to commemorate this milestone.



## **NEAFCS Executive Director/National Office Danielle Jessup and Staff**

As your management company, we handle the day-to-day operations of the association. A few things that we worked on over the last year that are of importance to the membership are listed below.



- Worked with the Western Region to finalize the location for 2024 Annual Session contract and the Central Region to postpone contract from 2021 to 2025 in Grand Rapids, MI
- Reviewed and updated the Policies and Procedures Manual as directed by Board
- Served as the liaison for all committees
- Managed social media accounts, the NEAFCS YouTube Channel
- Continued to make improvements to the NEAFCS Network
- Worked closely with the 2022 Annual Session liaisons
- Prepared the proposed 2023 budget for consideration
- Managed the 2021 audit process with the contracted auditing company
- Worked with the auditor to file the 990 Federal Tax Report
- Planning the 2022 Annual Session
- Working on contract negotiations for future hotels
- Continued the Life Line mailing to NEAFCS Life Members
- Released the new Corporate Sponsor Program
- Finalized the American Heart Association's Healthy for Life Grant opportunity with the Key Findings Summary
- Worked closely with the Journal of NEAFCS committee to design the 16<sup>th</sup> Volume
- Worked closely with the 2023 Annual Session Liaisons to begin planning their meeting
- Planned for and attended the Mid-Year Board Meeting held in Jacksonville, FL
- Ran the 2022 NEAFCS National Awards Program
- Scheduled and executed members-only webinars
- Created new marketing pieces for membership for distribution at FCS professional meetings
- Prepared presentations for the President and President-Elect to present at other meetings
- Provided training to committee leadership
- Maintained and expanded historical data available on the website
- Presented on Leadership Within NEAFCS for the Leadership Experience

Elizabeth, Will and I have really enjoyed working with the different members of NEAFCS this year. We appreciate the member's willingness to be flexible so we could continue to provide the best benefits available. We look forward to what NEAFCS can provide in the future as we continue to think of innovative ways to work together.